



## **ITB**

### **ROW MOWING AND LANDSCAPE MAINTENANCE SERVICES** **RESPONSE TO QUESTIONS RECEIVED FROM POTENTIAL BIDDERS**

#### **Questions Received on November 3<sup>rd</sup>, 2:19 PM:**

1. When is the bid due? Pg. One indicates 11/22 at 4.00. In Letter “D” of “Section 2,” however, the bid document says 11/9.
2. Can the City provide straw and mulch counts?
3. Bond:
  - a. For 5% of total project?
  - b. For 100% of I-285 Exit Ramp @ Church Street?
  - c. Both
  - d. Any more necessary bonds?
4. Table A-1:
  - a. Unit Price: Price for One Visit?
  - b. Total: Total Price for all Visits?

#### **Response to Questions:**

- 1. November 22, 2022 at 4:00 PM**
- 2. Refer to Addendum #1**
- 3. (a) The 5% of the bid bond amount where the bid amount is the total of A-1 and A-3**  
**(b) The 100% P&P bonds required is for the interstate work only**  
**(c) Unable to answer question. Question is unclear**  
**(d) No**
- 4. (a) Refer to Table A-1 in the revised ITB package (addendum #1). “Unit Price” is for each frequency of a specific task. Frequency does not always correlate to separate trips. Refer to Exhibit A – Note 4.**  
**(b) Total Price is for all frequency’s – See Table A-1.**

**Question received on November 7<sup>th</sup>, 2022 at 8:18AM:**

1. In regards to the landscape services performed along the railroad: Are there insurance requirements and, in particular, does CSX /and the owner require that a Railroad Protective Policy be in place?

**Response to Question:**

1. As discussed in the pre-construction meeting, the city – based on various construction projects within CSX ROW over the years, is of the opinion that CSX will require a Railroad Protective Policy Plan. The city will not ask that the cost of this policy be included in this ITB.

The selected contractor will be required to obtain this policy after an award is made and the city will add the policy cost to the contract amount. The city will only pay the cost of the policy obtained from CSX or a CSX approved insurance company. The City will not pay any contractor markups on this policy.

**Questions Received on November 14<sup>th</sup>, 2022 at 12:57 PM:**

1. Will the scope of work be changing overtime?
2. How much is the City currently paying for these services?
3. There are several mentioned in the scope of work that call for pine straw but currently have Hardwood Mulch. Which item should we estimate for in those areas?
4. Should brush trimming be estimated in the quote?
5. Will the City permit a staging area for the contractor during the contract period?
6. Will the City permit the dumping of debris at the City landfill at no cost or should the price be factored in

**Response to Questions Received on November 14<sup>th</sup>, 2022:**

1. Potentially
2. None of this work is currently privatized
3. Hardwood mulch
4. Yes as shown in the revised ITB posted last week
5. Yes – on city owned property on Vaughan Street
6. City has no landfill. Landfill cost included in the unit process. See ITB

## **Questions Received on November 14<sup>th</sup>, 2022 at 2:58 PM**

1. We would request to change the termination notice from a 14 day to an industry standard 30-day termination notice. We would also request to have the contract language state that either party may submit termination notices.
2. Was it ever determined whether the awarded vendor will need to purchase additional insurance requirements for working on CSX grounds? If so, what are those requirements?
3. Can you please clarify each action to be performed on the frequency chart (page 27 of RFP). Section C appears to receive 78 mowing occurrences, but Section C on the frequency descriptions (page 30) says mowing is to be performed weekly. Does section C receive twice weekly mowing during periods of the year? If so, what time frame does it receive that service? Is it all of section C that will receive more frequent mowing, or just some areas?
4. All the maps included are excellent, but can one map be provided that covers all maintenance areas for ease of reference?
5. Page 7, Section P - "Contractor General Responsibilities" – in the first bullet point the RFP describes a monthly work sheet that needs to be submitted with invoicing. Is this a form the city currently utilizes? If so, can that work sheet be provided? If not, is it the responsibility of the contractor to generate one?
6. Are the "unit prices" for each line item to be weekly, monthly, or per occurrence costs?

## **Response to Questions Received on November 14<sup>th</sup>, 2022**

1. Will discuss with the selected contractor
2. See "Response to Questions" posted on city web site
3. Refer to "Response to Questions" posted on city web site
4. No other mapping exists
5. Refer to "Response to Questions" posted on city web site
6. Refer to "Response to Questions" posted on city web site