

## INVITATION TO BID

The City of Clarkston, Georgia (the Owner) will receive sealed bids for the “Friendship Forest Wildlife Sanctuary Park Renovations” until 12:00 P.M. (local time), Wednesday, January 2<sup>nd</sup>, 2019, at the City of Clarkston, Annex Building, 1055 Rowland Street, Clarkston, Georgia 30021, at which time and place all bids will be publicly opened and read aloud.

Bids are to be submitted and addressed to City Manager Keith Barker, sealed, dated and enclosed in an envelope appropriately marked on the outside;

### **"Proposal for Friendship Forest Wildlife Sanctuary Park Renovations"**

**Name of Bidder:** \_\_\_\_\_

**Date of Bid Opening:** \_\_\_\_\_

**Hour of Bid Opening:** \_\_\_\_\_

Bids are to be mailed or delivered to reach City of Clarkston Annex, 1055 Rowland Street, on or before the above stipulated date and time. No bids will be accepted after the 12:00 P.M. deadline. Those received late will be returned unopened. No extension of the bidding period will be made unless specifically addressed in an addendum. The bids will be opened and publically read aloud at approximately 12:05 P.M. on January 2<sup>nd</sup>, 2019

The complete set of Bid Documents (Plan Set & Specifications) may be obtained on-line at <http://clarkstonga.gov>. Plans are also available for review at the City of Clarkston, 1055 Rowland Street, Clarkston, GA, 30021 from 9:00 A.M. until 4:00 P.M. Monday – Friday.

A pre-bid conference will not be held. All questions about the meaning or intent of the Bidding Documents are to be submitted to the Engineer in writing via email delivery addressed to the City Project Engineer; via email to [kaiser@co-infra-services.com](mailto:kaiser@co-infra-services.com). It is the responsibility of the bidder to ensure their inquiry is received. A follow-up call to the Project Engineer at 404-909-5619 upon sending the email is recommended. Interpretations or clarifications considered necessary by the Owner or Engineer in response to such questions will be issued by Addenda and posted on the Owners web site; <http://clarkstonga.gov>.

Questions from bidders must be received by the City Project Engineer no later than 12:00 P.M. (local time); December 17<sup>th</sup>, 2018. The City Project Engineer will respond to questions received by the deadline. Responses to questions and/or addendum issued, as applicable, will be posted on the city web site no later than 5:00 P.M., December 21<sup>st</sup>, 2018.

The Friendship Forest Wildlife Sanctuary Park Renovation project consists of performing the remaining construction tasks from a previous contractor whose contract was terminated in October of 2018. The project components are in various stages of completion. Generally the primary construction elements consists of the construction of two restrooms, one pavilion, improvements to existing asphalt trails, a new parking lot and lighting, pedestrian lighting, monument sign, fencing, granite walls, bio-retention cell, water and power service line extensions, wetland plantings and associated boardwalks.

Work must be substantially complete within **60** calendar days after the city issuance of a Notice-to-Proceed. Liquidated damages of \$1000 per day will be assessed if the project is not substantially completed within 60 calendar days. Delays as a result of city actions or weather will be excluded from the 60 calendar day requirement.

City is expected to issue a Notice-to-Proceed within three (3) calendar days after the contract is signed by both parties.

Bid must be accompanied by a bid bond in an amount not less than 5% of the maximum base bid submitted. A 100% performance bond and a 100% payment bond will be required by the successful bidder in the combined amount equal to 200% of the contract price. Bonds and Insurance Certificates must be submitted within three (3) calendar days after the contract is signed by both parties. The City Council is expected to vote on the selected bidder on January 3<sup>rd</sup>, 2019.

All material testing will be performed and funded by the City.

This project is 100% funded by the city. No federal or state funding is utilized on this project.

The contractor must ensure that all employees and applicants for employment are not discriminated against because of their gender, race, color, genetic information, religion, national origin, political affiliation, age, handicapped status, sexual orientation, sexual preference, or gender identity and expression. The city encourages the use of the Disadvantaged Business Enterprise (DBE) Program.

The Owner reserves the right to reject any or all bids and to waive technicalities and informalities. If the contract is awarded, it will be awarded to the lowest responsive bidder whose proposal shall have met all the prescribed requirements.

Bids may be held by the City for a period not to sixty days (60) days from the date of the opening of the bids for the purpose of reviewing the bids and investigating the qualifications of the bidders, including investigating the financial stability of the bidders and their demonstrated ability to perform satisfactorily, prior to awarding the contracts.