



Candidate Information Packet



General Election: November 4, 2025



TO: 2025 Mayor and City Council Candidates
FROM: Tomika R. Mitchell, City Clerk
SUBJECT: November 4, 2025, General Election - Candidate Qualifying

Thank you for your willingness to serve the City of Clarkston and its residents by considering public office.

The City of Clarkston is governed by a mayor and six (6) council members. The candidate for mayor receiving a majority of votes cast shall be elected mayor. The candidates for council members receiving the greatest, second greatest, and third greatest number of votes cast for council members shall be elected. The city elections are nonpartisan, i.e. candidates do not run as members of a particular political party, and their individual party affiliations are not relevant to their positions in city government. Elected officials serve for terms of four (4) years until their respective successors are elected and sworn in. The Mayor and City Council determine policies, enact legislation and provide political leadership in the community. The City Council holds one Council Meeting on the first Tuesday of each month and one Work Session on the last Tuesday of each month at 7:00 PM.

Please review the materials provided for qualifying to run for office in the November 4, 2025, General Municipal Election. This November, municipal voters will elect the mayor and three (3) Council seats. As the City Clerk of Clarkston, I am the Qualifying Officer for the City and will be the person to receive your Notice of Candidacy and Declaration of Intent to Receive Campaign Contributions.

Qualifying shall be conducted in the Office of the City Clerk (Georgia Election Code 21-2-132), 736 Park North Blvd., Suite 120, Clarkston, Georgia 30021. Qualifying will begin on Monday, August 18, 2025, and will end on Friday, August 22, 2025. The hours of qualifying each day will be from 8:30 a.m. to 12:00 p.m. and 1:00 p.m. until 4:30 p.m. The qualifying fee for the mayor seat is \$450.00 and for the city council seat is \$360.00, which is 3% of the total gross salary of the preceding year. Payment of the qualifying fee may be made by cash or check. Please note that if a candidate's check is returned for insufficient funds ("bounced"), the candidate will be disqualified from qualifying for office—unless the error was made by the bank, credit union, or other financial institution and the election superintendent is notified of the error within two weeks following the close of the qualifying period.

To be eligible for election or appointment as a Mayor/Council member, a person, at the time of election or appointment, must: (1) have attained the age of eighteen (18) years; (2) have been a bona fide resident of the City of Clarkston for one (1) year next preceding the election in which he/she offers as a candidate, and must continue to reside [in] such residence during the term of office; (3) be a qualified elector of the city; and (4) meet any other requirements as may be established by general state law.

Certain documents are required to be filed with the Georgia Government Transparency and Campaign Finance Commission, or GGTCFC (formerly known as the State Ethics Commission). Their website address is <http://www.ethics.ga.gov>. Candidates should familiarize themselves with all forms, publications, and the requirements of candidacy for public office. Failure to adhere to the policies and filings as required by the GGTCFC may result in monetary fines.

The forms below are included in this qualifying packet. Those with red text indicate they need to be filed when you qualify or shortly after. Any others can be filed later or may not be needed at all.

1. Notice of Candidacy and Affidavit - *(Submit to the City Clerk when qualifying)*
2. Declaration of Intention to Accept Contributions (DOI) - *(Submit to the City Clerk when qualifying)*
3. Registration Form for a Candidate's Campaign Committee (RC) - *(Submit to the Commission - Immediately)*
4. Affidavit of a Candidate's Intent Not to Exceed \$2,500 in Contributions and/or Expenditures - *(Submit to the City Clerk when qualifying, if applicable)*
5. Campaign Contribution Disclosure Report (CCDR) - *(Submit to the City Clerk)*
6. Personal Financial Disclosure Statement (PFD) - *(Submit to City Clerk within 15 days of qualifying)*
7. Two Business Day Report (TBD) - *(Submit to the Commission within two business days)*
8. Campaign Contribution Disclosure Statement Final Report and Termination Statement– *(Submit to the City Clerk)*

Fillable forms are available at <https://ethics.ga.gov/forms-and-publications/>.

A map of the City of Clarkston is available at this link to help you determine the city limit boundaries:

http://maps.digitalmapcentral.com/production/VECommunityView/cities/clarkston_GA/index.aspx

At the daily close of Qualifying, candidate names and the Office they are seeking will be posted on the city website. Please be aware that newspapers will generally request this information and publish it as well. All information provided on your disclosure reports are open record and subject to the Georgia Open Records Act.

RUNNING FOR OFFICE

The 2025 City of Clarkston General Election will be held on Tuesday, November 4, 2025, to fill one (1) Mayor seat and three (3) Council seats.

The open Mayor and Councilmember seats up for election are:

- Mayor (Beverly Burks)
- Council (Yterenickia Bell)
- Council (Jamie Carroll)
- Council (Susan Hood)

The City of Clarkston's election is non-partisan and is conducted by the DeKalb County Elections. The City Clerk serves as the Qualifying Officer.

Qualifying Period:

Pursuant to O.C.G.A. § 21-2-132, qualifying for the election will take place at City of Clarkston City Hall located at 736 Park North Blvd., Suite 120, Clarkston, GA 30021 beginning on Monday, August 18, 2025, through Friday, August 22, 2025, from 8:30 a.m. to 4:30 p.m., daily, except during a daily lunch break from 12:00 p.m. to 1:00 p.m.

Candidates are encouraged to have their forms pre-filled and to also submit the DOI form and Affidavit Not To Exceed \$2,500 form with Qualifying Form. Must have Photo ID and payment.

City Clerk's Office: 736 Park North Blvd., Suite 120, Clarkston, GA 30021

Qualifying fees: Pursuant to O.C.G.A. § 21-2-131(a) the qualifying fees, by Cash, Check or Money Order are:

For Mayor: \$450.00

For Council: \$360.00

Notice of Candidacy and Affidavit:

The City Clerk of the City of Clarkston serves as the Qualifying Officer for candidates. During the qualifying period, a candidate must appear in person to file a Notice of Candidacy and Affidavit with Tomika Mitchell at 736 Park North Blvd., Suite 120, Clarkston GA 30021. At the time the Notice of Candidacy and Affidavit is filed, the qualifying fee must be paid by cash, check or money order made payable to the City of Clarkston.

Candidate Requirements:

Sec. 2.08. - Qualifications for mayor and councilmembers.

To be eligible for the office of mayor or council member, a person must meet the requirements of a qualified elector for members of the General Assembly as prescribed by state law, must have been a bona fide resident of the City of Clarkston for one (1) year next preceding the election in which he/she offers as a candidate, and must have no debts outstanding against him/her in favor of the city, county or state.

Georgia Law Requirements: O.C.G.A. § 21-2-216

(a) No person shall vote in any primary or election held in this state unless such person shall be:

- (1) Registered as an elector in the manner prescribed by law;
- (2) A citizen of this state and of the United States;
- (3) At least 18 years of age on or before the date of the primary or election in which such person seeks to vote;
- (4) A resident of this state and of the county or municipality in which he or she seeks to vote; and
- (5) Possessed of all other qualifications prescribed by law.

For additional information on voter registration, refer to O.C.G.A. § 21-2-216. To access it, visit the Georgia General Assembly's website at <https://www.legis.ga.gov/>, click on "Legislation & Laws," then select "Georgia Code" under the "Georgia Laws & Government" tab.

REPORTING REQUIREMENTS

If you have any questions on filling out forms, please contact the Georgia Government Transparency and Campaign Finance Commission to assist you. By law, the City Clerk is not authorized to advise you or to write on your sheet except to stamp in the date received and notarize your signature.

Affidavit of a Candidate's Intent Not to Exceed \$2,500.00 in Contributions and/or Expenditures:

A candidate for nomination or election to a public office or the chairperson or treasurer of a campaign committee organized to bring about the nomination or election of such candidate signs and files with the appropriate official. A written notice that such candidate or campaign committee does not intend to accept during such election cycle a combined total of contributions exceeding \$2,500.00 for the campaign nor make a combined total of expenditures exceeding \$2,500.00 for the campaign in such election cycle.

Affidavit of Incumbent Not Seeking Re-Election: This affidavit is filed by incumbents who choose not to seek reelection in their election year. Once filed, the incumbent files according to the on-election year filing schedule.

Campaign Contribution Disclosure Report (CCDR): A CCDR is a report filed with the appropriate filing office by a candidate; public official; or the chairperson or treasurer of a campaign committee setting forth all expenditures and contributions. Itemize all contributions and expenditures more than \$100.00 and aggregate totals of all contributions and expenditures \$100.00 or less.

Personal Financial Disclosure Statement (PFD): Every public officer and every candidate for election as a public officer must file a PFD covering the period of the preceding calendar year. Only one PFD is required per calendar year.

Two Business Day Report (TBD): The TBD Report addresses the period of time between the last report due prior to the date of any election for which the candidate is qualified and the date of the election. The TBD Report requires the disclosure of all contributions (including loans) of \$1,000.00 or more and must be reported within two-business days of receipt of the contribution. Don't forget that the contribution must be reported on the next succeeding regularly scheduled Campaign Contribution Disclosure Report also.

A TBD must be sent by facsimile or electronic transmission (eFile) within two business days of receipt of contribution. Any facsimile filing shall also have an identical electronic filing within five business days following the transmission of such facsimile filing. Local filers should submit the TBD report to their local filing office. State/Statewide filers should file with the Commission.

Termination Statement: All campaigns and committees must file a termination statement within ten days of the dissolution of a campaign or committee which shall, among other things, identify the person responsible for maintaining campaign records as required by the Act. The termination statement shall be submitted with a final Campaign Contribution Disclosure Report which identifies a zero balance and zero indebtedness. This report is called the Final Report & Termination Statement.

Dear Candidate,

Congratulations on your decision to run for elected office in the City of Clarkston!

We are pleased to provide you with this *Candidate Guide* on sign ordinances, which outlines the basic regulations regarding the placement of political signs during the election season. It is important that all candidates are familiar with the relevant provisions in the City of Clarkston's Municipal Code related to political signage, including restrictions on placement and sign types.

Please review the following key sections:

ARTICLE III SPECIAL SIGN PROVISIONS

Sec. 15.5-22. - Exemptions from permit requirements.

(a) The following sign types shall be exempt from the permit requirements of this article and do not count towards the maximum aggregate sign area limits provided in [section 15.5-62](#):

- (2) Two (2) freestanding signs per parcel, so long as such sign(s) are less than five (5) feet tall each and not more than six (6) square feet each in area.

([Ord. No. 457](#), § 2(Att.), 12-8-20)

Sec. 15.5-41 Prohibited locations and methods of erection.

The following types of signs are prohibited in the locations and circumstances described below:

- (1) LED signs except within monument signs or window signs in non-residential areas or electronic billboards where expressly permitted;
- (2) Permanent detached and attached signs that are not designed to conform to the city- adopted building code for wind pressures, and constructed to receive dead loads as required in the building codes or other ordinances of the City of Clarkston;
- (3) Signs that are within public rights-of-way or utility easements, with the exception of publicly owned or maintained signs;
- (4) Signs placed on another person's property without that person's express consent;
- (5) Signs within the Railroad right of way;
- (6) Signs that obstruct any door, window, fire escape, fire or emergency exit, or ventilation system;
- (7) Signs which interfere with road visibility or obstruct or otherwise interfere with the safe and orderly movement of pedestrian or vehicular traffic.

([Ord. No. 457](#), § 2(Att.), 12-8-20)

We hope you find this guide helpful as you prepare for your campaign. Should you have any questions or require additional information, please don't hesitate to contact the City of Clarkston at (404) 296-6489.

Best wishes for a successful and rewarding campaign!

**Office of the Secretary of State
Elections Division**



2025 ELECTION CALENDAR AND HIGHLIGHTS

While comprehensive, not all events are listed. The purpose of this calendar is to provide information on deadlines for election activities. When the last day for the exercise of any privilege or discharge of any duty fall on a Saturday, Sunday, or legal holiday, the next succeeding business day shall be the last day to exercise such duty. O.C.G.A. § 21-2-14.

Click the link to access [O.C.G.A. TITLE 21 – ELECTION CODE](#)

ELECTION	ELECTION DATE	ADVANCE VOTING DATES	REGISTRATION DEADLINE
Special Election	March 18, 2025	February 24 – March 14	2/17/2025
Special Election Runoff	April 15, 2025	As soon as possible, but no later than April 7 – April 11	2/17/2025
Special Primary Public Service Commissioner (PSC) /Special Election	June 17, 2025	May 27 – June 13	5/19/2025
Special Primary Runoff Public Service Commissioner (PSC)/Special Election Runoff	July 15, 2025	As soon as possible, but no later than July 7 – July 11	5/19/2025
Special Election	September 16, 2025	August 25 – September 12	8/18/2025
Special Election Runoff	October 14, 2025	As soon as possible, but no later than October 6 – October 10	8/18/2025
Municipal General /Special Election – Public Service Commissioner (PSC)	November 4, 2025	October 14 – October 31	10/6/2025
Municipal General /Special Election Runoff – Public Service Commissioner (PSC)	December 2, 2025	As soon as possible, but no later than November 24 – November 28	10/6/2025

January 1, 2025	<p><u>EARLIEST DAY FOR WRITE-IN CANDIDATES TO FILE/PUBLISH NOTICE OF INTENT</u></p> <p>No person elected on a write-in vote shall be eligible to hold office unless notice of his or her intention of candidacy was filed and published no earlier than January 1 and no later than the Tuesday after the first Monday in September prior to the election for county, state, and federal elections; no later than seven days after the close of the qualifying period for nonpartisan elections in the case of nonpartisan elections for state or county offices; no later than seven days after the close of the municipal qualifying period for municipal elections in the case of a general election; or no later than seven days after the close of the special election qualifying period for a special election by the person to be a write-in candidate or by some other person or group of persons qualified to vote in the subject election, as follows: O.C.G.A. § 21-2-133(a)</p>
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January 21, 2025	<u>BALLOT INFORMATION SUBMISSION DEADLINE</u> The last day to submit ballot information for the March 18 th Special Election.
February 1, 2025	<u>DEADLINE TO PUBLISH QUALIFYING FEES</u> The last day for the Secretary of State and Election Superintendents to fix and publish 2025 qualifying fees for candidates running for federal, state, and local offices. O.C.G.A. § 21-2-131(a)
February 10, 2025	<u>DEADLINE TO PUBLISH ADVANCE VOTING NOTICE FOR MARCH 18th SPECIAL ELECTION</u> The board of registrars shall publish the dates, times, and locations of the availability of advance voting in its jurisdiction on the homepage of the county's publicly accessible website associated with elections or registrations, or if the county does not have such a website, in a newspaper of general circulation, and by posting in a prominent location in the county, no later than 14 days prior to the beginning of the advance voting period for a general primary, special primary, general election, or special election and no later than seven days prior to the beginning of the advance voting period for any run-off election. Any new advance voting locations added after that deadline shall be published in the same manner as soon as possible. The board of registrars shall not remove any advance voting location after the notice of such location is published, except in the case of an emergency or unavoidable event that renders a location unavailable for use. O.C.G.A. § 21-2-385(d)(3)
February 16, 2025	<u>DEADLINE FOR PRECINCT BOUNDARY CHANGES FOR MARCH 18th SPECIAL ELECTION</u> The bounds of a precinct shall not be altered during the period of 30 days prior to any special primary or special election. O.C.G.A. § 21-2-261(c)
February 17, 2025	<u>DEADLINE FOR CANDIDATE TO DESIGNATE POLL WATCHERS FOR ADVANCED IN PERSON VOTING FOR MARCH 18th SPECIAL ELECTION</u> In an election or run-off election, each candidate shall be entitled to designate, at least seven days prior to the beginning of the advance voting period for such election and run-off election, one poll watcher for each location at which advance voting is conducted pursuant to subsection (b) of Code Section 21-2-380. O.C.G.A. § 21-2-408(b)(3)(A)
February 17, 2025	<u>DEADLINE FOR VOTER REGISTRATION/CHANGE OF ADDRESS FOR THE MARCH 18th SPECIAL ELECTION AND RUNOFF</u>

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	<p>The last day for a person to register/change address and be eligible to vote in the special election and runoff Only the electors who were duly registered to vote and not subsequently deemed disqualified to vote in the election for candidates for that office shall be entitled to vote therein. O.C.G.A. §§ 21-2-224, 21-2-501, 21-2-218</p>
February 18, 2025	<p><u>LAST DAY TO ISSUE THE CALL FOR THE MARCH 18th SPECIAL ELECTION</u> At least 29 days shall intervene between the call of a special election and the holding of same. O.C.G.A. § 21-2-540(b)</p>
February 21, 2025	<p><u>DEADLINE TO SEND COPIES OF POLL WATCHER DESIGNATION LETTERS TO SUPERINTENDENT</u> At least three days prior to the beginning of the advance voting period, a copy of the letter shall be delivered to the superintendent and the chief registrar of the county or municipality in which the poll watcher is to serve. O.C.G.A. § 21-2-408(b)(3)(A); SEB Rule 183-1-13-.03</p> <p><u>LAST DAY TO COMMENCE LOGIC AND ACCURACY TESTING FOR ADVANCED IN PERSON VOTING</u> Last day to begin voting equipment testing O.C.G.A. § 21-2-379.6(c); O.C.G.A. § 21-2-379.25; SEB Rule 183-1-12-.08</p>
Prior to February 24, 2025	<p><u>DELIVERY OF ABSENTEE BALLOTS TO REGISTRAR OR ABSENTEE BALLOT CLERK</u> The superintendent shall, before the dates specified in O.C.G.A. § 21-2-384(a)(2) prepare, obtain, and deliver an adequate supply of official absentee ballots to the board of registrars or absentee ballot clerk for use in the special election. Envelopes and other supplies as required by this article may be ordered by the superintendent, the board of registrars, or the absentee ballot clerk for use in the primary or election. O.C.G.A. § 21-2-384(a)(1)</p>
February 24, 2025	<p><u>FIRST DAY TO ISSUE ABSENTEE BALLOTS FOR MARCH 18th SPECIAL ELECTION</u> The board of registrars or absentee ballot clerk shall mail or issue official absentee ballots to all eligible applicants within three days after the receipt of such ballots and supplies, but no earlier than 22 days prior to the election. O.C.G.A. § 21-2-384(a)(2)</p>
February 24, 2025	<p><u>ADVANCED IN PERSON VOTING BEGINS FOR THE MARCH 18th SPECIAL ELECTION</u> There shall be a period of advance voting that shall commence on the fourth Monday</p>

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	immediately prior to each primary or election and as soon as possible prior to a runoff and shall end on the Friday immediately prior to such primary, election, or runoff. O.C.G.A. § 21-2-385(d)(1)
March 1, 2025	<u>MANDATORY SATURDAY VOTING FOR THE MARCH 18th SPECIAL ELECTION</u> Voting shall be conducted on the second and third Saturdays during the hours of 9:00 A.M. through 5:00 P.M. but no longer than 7:00 A.M. through 7:00 P.M. O.C.G.A. § 21-2-385(d)(1)
March 2, 2025	<u>OPTIONAL SUNDAY VOTING FOR THE MARCH 18th SPECIAL ELECTION</u> Voting may be conducted if the board of registrars so chooses on the second and third Sunday, or both the second and third Sundays prior to a primary or election during hours determined by the registrar or absentee ballot clerk, but no longer than 7:00 A.M. through 7:00 P.M. O.C.G.A. § 21-2-385(d)(1)
March 3, 2025	<u>EARLY PROCESSING BEGINS FOR THE MARCH 18th SPECIAL ELECTION</u> Beginning at 8:00 A.M. on the third Monday prior to the day of the primary, election, or runoff, the election superintendent shall be authorized to open the outer oath envelope of absentee ballots that have been verified and accepted pursuant to subparagraph (a)(1)(B) of this Code section, remove the contents of such outer envelope, or to open the inner envelope marked 'Official Absentee Ballot' and scan the absentee ballot using one or more ballot scanners .O.C.G.A. § 21-2-386(a)(2)(A)
March 8, 2025	<u>MANDATORY SATURDAY VOTING FOR THE MARCH 18th GENERAL/SPECIAL ELECTION</u> Voting shall be conducted on the second and third Saturdays during the hours of 9:00 A.M. through 5:00 P.M. but no longer than 7:00 A.M. through 7:00 P.M. O.C.G.A. § 21-2-385(d)(1)
March 10, 2025	<u>DEADLINE FOR PUBLIC EXHIBITION OF SAMPLE BALLOT</u> At least ten days before a special primary or election, the superintendent shall place on public exhibition, in such place and at such times as the superintendent shall deem most suitable for the information and instruction of the electors, a sample ballot to be used in such election. O.C.G.A. § 21-2-379.8(b)
March 11, 2025	<u>DEADLINE TO PUBLISH CONSOLIDATION NOTICE FOR MARCH 18th SPECIAL ELECTION</u> The superintendent shall give at least one week's notice of the time and place for the computation and canvassing of the returns by publishing the notice in a conspicuous place

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	in the superintendent's office. O.C.G.A. § 21-2-492
March 11, 2025	<u>DEADLINE FOR NOTICE OF INTENT TO TABULATE EARLY</u> If the county election superintendent chooses to open the inner envelopes and begin tabulating such ballots prior to the close of the polls on the day of the primary, election or runoff, the superintendent shall notify the Secretary of State, in writing, at least seven days prior to the primary, election or runoff. O.C.G.A. § 21-2-386(a)(3)
March 11, 2025	<u>DEADLINE FOR CANDIDATE TO DESIGNATE POLL WATCHERS</u> In an election or run-off election, candidates running in a nonpartisan election shall be entitled to designate one poll watcher in each precinct, at least seven days prior to such election or run-off election. O.C.G.A. § 21-2-408(b)(1)
March 13, 2025	<u>DEADLINE FOR PREPARATION OF ELECTOR'S LIST</u> The official list of electors eligible to vote in any primary or election shall be prepared and completed at least five calendar days prior to the date the list is to be used for such primary or election. O.C.G.A. § 21-2-224(f)
March 14, 2025	<u>LAST DAY TO COMMENCE LOGIC & ACCURACY TESTING</u> Last day to begin voting equipment testing for Election Day O.C.G.A. § 21-2-379.6(c); O.C.G.A. § 21-2-379.25; SEB Rule 183-1-12-.08
March 14, 2025	<u>LAST DAY OF ADVANCE VOTING FOR MARCH 18th SPECIAL ELECTION</u> O.C.G.A. § 21-2-385(d)(1)
March 15, 2025	<u>DEADLINE FOR CANDIDATES TO SEND LETTERS TO DESIGNATED POLL WATCHERS</u> At least three days prior to the election, a copy of the letter shall be delivered to the superintendent of the county in which the poll watcher is to serve. O.C.G.A. § 21-2-408(b)(1); SEB Rule 183-1-13-.08
March 18, 2025 ELECTION DAY	<u>DATE OF SPECIAL ELECTION</u> O.C.G.A. § 21-2-540 (c)(1)(A); Polls open from 7:00 a.m. to 7:00 p.m. O.C.G.A. § 21-2-403 <u>OFFICE OF REGISTRAR AND SUPERINTENDENT TO REMAIN OPEN</u>

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	<p>County election office(s) to remain open until completion of their duties. O.C.G.A. § 21-2-490</p> <p><u>BALLOT CAST REPORT DUE</u> Report due by 11:59 p.m. of total number of ballots cast, including provisional ballots, and absentee-by-mail ballots received by the close of polls to the registrar. O.C.G.A. § 21-2-421</p>
March 19, 2025	<p><u>PROVISIONAL BALLOT FORMS DUE TO REGISTRAR</u> The election superintendent shall provide to the registrar all provisional voter certificates, voter registration forms and the provisional numbered list no later than 9:00 a.m. on the day following the election. O.C.G.A. § 21-2-419(b), SEB Rule 183-1-12-.18 (10)</p>
March 21, 2025 5:00 p.m.	<p><u>DEADLINE FOR MARCH PROVISIONAL VOTERS TO PROVIDE DOCUMENTATION</u> O.C.G.A. § 21-2-419(c)(1)(2)(3)</p> <p><u>UOCAVA BALLOT RECEIPT DEADLINE</u> Eligible UOCAVA absentee ballots postmarked by election date and received within the three business days following the election deemed valid shall be counted. O.C.G.A. § 21-2-386(a)(1)(G)</p> <p><u>ABSENTEE BALLOT CURE DEADLINE</u> Last day voters can cure timely submitted absentee ballots for missing signature or information mismatch. O.C.G.A. § 21-2-386(a)(1)(C)</p>
March 24, 2025	<p><u>DEADLINE FOR COUNTY CERTIFICATION OF MARCH 18th SPECIAL ELECTION</u> Returns shall be certified by the superintendent not later than 5:00 P.M. on the Monday following the date on which such election was held, and such returns shall be immediately transmitted to the Secretary of State. O.C.G.A. §21-2-493(k)</p>
March 25, 2025	<p><u>COUNTIES TO BEGIN RECONCILIATION OF BALLOTS CAST/VOTER CREDIT</u> As soon as possible but no later than 30 days following the certification of election results, the election superintendent shall transmit to the Secretary of State a reconciliation report that reconciles the aggregate total of all ballots cast in each precinct as reported in the</p>

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	precinct-level election results to the aggregate number of voters who received credit for voting in each precinct on the form made available by the Secretary of State. Any discrepancies in the aggregate total of ballots cast in each precinct compared to the aggregate number of voters who received credit for voting in a precinct shall be fully investigated by the election superintendent or designee. The explanation for any discrepancy shall be included in the Reconciliation Report. County reconciliation deadline: SEB Rule 183-1-12-.12(e) 21-2-421(b);
March 26, 2025 Through March 28, 2025 <i>*Tentative</i>	<u>CONDUCT RISK LIMITING AUDIT</u> Local election superintendents shall conduct risk-limiting audit on one federal or state-wide contests randomly selected by the Secretary of State during this period. O.C.G.A. § 21-2-498(b)(c)
March 26, 2025	<u>DEADLINE TO REQUEST A RECOUNT FOR MARCH 18th SPECIAL ELECTION</u> Last day to request a recount. O.C.G.A. § 21-2-495(c). <i>*A county may certify earlier than the legal requirement. Request deadline is within two business days after certification.</i>
March 31, 2025	<u>DEADLINE FOR CANDIDATE TO DESIGNATE POLL WATCHERS FOR ADVANCED VOTING FOR THE APRIL 15th RUNOFF ELECTION</u> In an election or run-off election, candidates running in a nonpartisan election shall be entitled to designate one poll watcher in each precinct, at least seven days prior to such election or run-off election. O.C.G.A. § 21-2-408
March 31, 2025	<u>DEADLINE TO CONTEST ELECTION RESULTS</u> A petition to contest the result of a primary shall be filed in the office of the clerk of the superior court having jurisdiction within five days after the certification of election returns by the election official having responsibility for taking such action or within five days after certification of the returns following a recount. O.C.G.A. § 21-2-524
April 1, 2025 9:00 a.m. through April 3, 2025 12:00 noon	<u>PUBLIC SERVICE COMMISSION CANDIDATE QUALIFYING PERIOD</u> The period during which a candidate may qualify to run for the special primary and special election for Public Service Commission Districts 2 and 3 shall be held on the eleventh week prior to the date of such special election and shall remain open for a period of two and one-half days. O.C.G.A. § 46-2-1.1 (c); 21-2-123(d)(2)

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As soon as possible, but no later than April 4, 2025	<u>DEADLINE TO PUBLISH ADVANCE VOTING NOTICE FOR APRIL 15th RUNOFF ELECTION</u> The board of registrars shall publish the dates, times, and locations of the availability of advance voting in its jurisdiction on the homepage of the county's publicly accessible website associated with elections or registrations, or if the county does not have such a website, in a newspaper of general circulation, and by posting in a prominent location in the county, no later than 14 days prior to the beginning of the advance voting period for a general primary, special primary, general election, or special election and no later than seven days prior to the beginning of the advance voting period for any run-off election. Any new advance voting locations added after that deadline shall be published in the same manner as soon as possible. The board of registrars shall not remove any advance voting location after the notice of such location is published, except in the case of an emergency or unavoidable event that renders a location unavailable for use. O.C.G.A. § 21-2-385(d)(3)
As soon as possible, but no later than April 7, 2025	<u>ADVANCED IN PERSON (EARLY) VOTING BEGINS FOR THE APRIL 15th RUNOFF</u> There shall be a period of advance voting that shall commence as soon as possible prior to a runoff from any general primary or election but no later than the second Monday immediately prior to such runoff. Advance voting shall be conducted during normal business hours on weekdays during such period and during the second and third Saturdays. O.C.G.A. § 21-2-385(d)(1)
As soon as possible	<u>FIRST DAY TO MAIL ABSENTEE BALLOTS FOR THE APRIL 15th RUNOFF</u> In the case of special elections, the board of registrars shall mail or issue official absentee ballots to all eligible applicants as soon as possible prior to any runoff. O.C.G.A. § 21-2-384(a)
April 8, 2025	<u>DEADLINE FOR CANDIDATE TO DESIGNATE POLL WATCHERS FOR APRIL 15th RUNOFF ELECTION</u> In an election or run-off election, candidates running in a nonpartisan election shall be entitled to designate one poll watcher in each precinct, at least seven days prior to such election or run-off election. O.C.G.A. § 21-2-408(b)(1)
April 11, 2025	<u>LAST DAY OF ADVANCE VOTING FOR SPECIAL ELECTION RUNOFF</u> O.C.G.A. § 21-2-385(d)(1)
April 11, 2025	<u>LAST DAY TO COMMENCE LOGIC & ACCURACY TESTING</u>

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	<p>The last day for the superintendent to test each direct recording electronic unit and memory card to confirm that the direct recording electronic units and the memory cards are in proper working order is the third day preceding the election. Representatives of political parties and bodies, media and the public shall be permitted to observe the tests. O.C.G.A. § 21-2-379.6(c); SEB Rule 183-1-12(.03)</p>
April 15, 2025 ELECTION DAY	<p><u>DATE OF SPECIAL ELECTION RUNOFF</u> O.C.G.A. § 21-2-501(a)(1). Polls open from 7:00 a.m. to 7:00 p.m. O.C.G.A. § 21-2-403</p> <p><u>OFFICE OF REGISTRAR AND SUPERINTENDENT TO REMAIN OPEN</u> County election office(s) to remain open until completion of their duties. O.C.G.A. § 21-2-490</p> <p><u>BALLOT CAST REPORT DUE</u> Report due by 11:59 p.m. of total number of ballots cast, including provisional ballots, and absentee-by-mail ballots received by the close of polls to the registrar. O.C.G.A. § 21-2-421</p>
April 16, 2025	<p><u>PROVISIONAL BALLOT FORMS DUE TO REGISTRAR</u> The election superintendent shall provide to the registrar all provisional voter certificates, voter registration forms and the provisional numbered list no later than 9:00 a.m. on the day following the election. O.C.G.A. § 21-2-419(b), SEB Rule 183-1-12-.18 (10)</p>
April 18, 2025	<p><u>DEADLINE FOR APRIL RUNOFF PROVISIONAL VOTERS TO PROVIDE DOCUMENTATION</u> O.C.G.A. § 21-2-419(c)(1)(2)(3)</p> <p><u>ABSENTEE BALLOT CURE DEADLINE</u> Last day voters can cure timely submitted absentee ballots for missing signature or information mismatch. O.C.G.A. § 21-2-386(a)(1)(C)</p>
April 18, 2025	<p><u>BALLOT INFORMATION SUBMISSION DEADLINE</u> The last day to submit ballot information for the June 17th Special Election.</p>
April 21, 2025	<p><u>DEADLINE FOR COUNTY CERTIFICATION OF SPECIAL ELECTION RUNOFF RESULTS</u> Returns shall be certified by the superintendent not later than 5:00 P.M. on the Monday following the date on which such election was held, and such returns shall be immediately transmitted to the Secretary of State. O.C.G.A. §21-2-493(k)</p>

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April 22, 2025	<u>COUNTIES TO BEGIN RECONCILIATION OF BALLOTS CAST/VOTER CREDIT</u> As soon as possible but no later than 30 days following the certification of election results, the election superintendent shall transmit to the Secretary of State a reconciliation report that reconciles the aggregate total of all ballots cast in each precinct as reported in the precinct-level election results to the aggregate number of voters who received credit for voting in each precinct on the form made available by the Secretary of State. Any discrepancies in the aggregate total of ballots cast in each precinct compared to the aggregate number of voters who received credit for voting in a precinct shall be fully investigated by the election superintendent or designee. The explanation for any discrepancy shall be included in the Reconciliation Report. County reconciliation deadline: SEB Rule 183-1-12-.12(e) 21-2-421(b);
April 23, 2025	<u>DEADLINE FOR RECOUNT REQUEST BY CANDIDATE</u> Whenever the difference between the number of votes received by a candidate who has been declared elected to an office in an election or is eligible for a runoff election and the number of votes received by any other candidate not declared so elected or eligible for a runoff is not more than one-half of 1 percent of the total votes cast for such office, the losing candidate with the number of votes within this margin shall have the right to request a recount of votes if made in writing and within a period of two business days following the certification of the election results. O.C.G.A. § 21-2-495(c)
April 28, 2025	<u>DEADLINE TO CONTEST ELECTION RESULTS</u> A petition to contest the result of a primary shall be filed in the office of the clerk of the superior court having jurisdiction within five days after the certification of election returns by the election official having responsibility for taking such action or within five days after certification of the returns following a recount. O.C.G.A. § 21-2-524
May 12, 2025	<u>DEADLINE TO PUBLISH ADVANCE VOTING NOTICE FOR JUNE 17th SPECIAL PRIMARY</u> The board of registrars shall publish the dates, times, and locations of the availability of advance voting in its jurisdiction on the homepage of the county's publicly accessible website associated with elections or registrations, or if the county does not have such a website, in a newspaper of general circulation, and by posting in a prominent location in the county, no later than 14 days prior to the beginning of the advance voting period for a general primary, special primary, general election, or SPECIAL PRIMARY and no later than seven days prior to the beginning of the advance voting period for any run-off election.

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	<p>Any new advance voting locations added after that deadline shall be published in the same manner as soon as possible. The board of registrars shall not remove any advance voting location after the notice of such location is published, except in the case of an emergency or unavoidable event that renders a location unavailable for use. O.C.G.A. § 21-2-385(d)(3)</p>
May 18, 2025	<p><u>DEADLINE FOR PRECINCT BOUNDARY CHANGES FOR JUNE 17th SPECIAL PRIMARY</u></p> <p>The bounds of a precinct shall not be altered during the period of 30 days prior to any special primary or special election. O.C.G.A. § 21-2-261(c)</p>
May 19, 2025	<p><u>DEADLINE FOR CANDIDATE TO DESIGNATE POLL WATCHERS FOR ADVANCED IN PERSON VOTING FOR JUNE 17th SPECIAL PRIMARY</u></p> <p>In an election or run-off election, each candidate shall be entitled to designate, at least seven days prior to the beginning of the advance voting period for such election and run-off election, one poll watcher for each location at which advance voting is conducted pursuant to subsection (b) of Code Section 21-2-380. O.C.G.A. § 21-2-408(b)(3)(A)</p>
May 19, 2025	<p><u>DEADLINE FOR VOTER REGISTRATION/CHANGE OF ADDRESS FOR THE JUNE 17th SPECIAL PRIMARY AND RUNOFF</u></p> <p>The last day for a person to register/change address and be eligible to vote in the special election and runoff. Only the electors who were duly registered to vote and not subsequently deemed disqualified to vote in the election for candidates for that office shall be entitled to vote therein. O.C.G.A. §§ 21-2-224, 21-2-501, 21-2-218</p>
May 19, 2025	<p><u>LAST DAY TO ISSUE THE CALL FOR THE JUNE 17th SPECIAL PRIMARY</u></p> <p>At least 29 days shall intervene between the call of a special election and the holding of same. O.C.G.A. § 21-2-540(b)</p>
May 21, 2025	<p><u>COUNTIES TO BEGIN RECONCILIATION OF BALLOTS CAST/VOTER CREDIT</u></p> <p>As soon as possible but no later than 30 days following the certification of election results, the election superintendent shall transmit to the Secretary of State a reconciliation report that reconciles the aggregate total of all ballots cast in each precinct as reported in the precinct-level election results to the aggregate number of voters who received credit for voting in each precinct on the form made available by the Secretary of State. Any discrepancies in the aggregate total of ballots cast in each precinct compared to the aggregate number of voters who received credit for voting in a precinct shall be fully</p>

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	investigated by the election superintendent or designee. The explanation for any discrepancy shall be included in the Reconciliation Report. County reconciliation deadline: SEB Rule 183-1-12-.12(e) 21-2-421(b)
May 23, 2025	<u>DEADLINE TO SEND COPIES OF POLL WATCHER DESIGNATION LETTERS TO SUPERINTENDENT</u> At least three days prior to the beginning of the advance voting period, a copy of the letter shall be delivered to the superintendent and the chief registrar of the county or municipality in which the poll watcher is to serve. O.C.G.A. § 21-2-408(b)(3)(A); SEB Rule 183-1-13-.03
May 23, 2025	<u>LAST DAY TO COMMENCE LOGIC & ACCURACY TESTING</u> The last day for the superintendent to test each direct recording electronic unit and memory card to confirm that the direct recording electronic units and the memory cards are in proper working order is the third day preceding the election. Representatives of political parties and bodies, media and the public shall be permitted to observe the tests. O.C.G.A. § 21-2-379.6(c); SEB Rule 183-1-12(.03)
Prior to May 26, 2025	<u>DELIVERY OF ABSENTEE BALLOTS TO REGISTRAR OR ABSENTEE BALLOT CLERK</u> The superintendent shall, before the dates specified in O.C.G.A. § 21-2-384(a)(2) prepare, obtain, and deliver an adequate supply of official absentee ballots to the board of registrars or absentee ballot clerk for use in the special election. Envelopes and other supplies as required by this article may be ordered by the superintendent, the board of registrars, or the absentee ballot clerk for use in the primary or election. O.C.G.A. § 21-2-384(a)(1)
May 26, 2025	<u>FIRST DAY TO ISSUE ABSENTEE BALLOTS FOR JUNE 17th SPECIAL PRIMARY</u> The board of registrars or absentee ballot clerk shall mail or issue official absentee ballots to all eligible applicants within three days after the receipt of such ballots and supplies, but no earlier than 22 days prior to the election. O.C.G.A. § 21-2-384(a)(2)
May 27, 2025	<u>ADVANCED IN PERSON VOTING BEGINS FOR THE JUNE 17th SPECIAL PRIMARY</u> There shall be a period of advance voting that shall commence on the fourth Monday immediately prior to each primary or election and as soon as possible prior to a runoff and shall end on the Friday immediately prior to such primary, election, or runoff. O.C.G.A. § 21-2-385(d)(1)

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May 31, 2025	<u>MANDATORY SATURDAY VOTING FOR THE JUNE 17th SPECIAL PRIMARY</u> Voting shall be conducted on the second and third Saturdays during the hours of 9:00 A.M. through 5:00 P.M. but no longer than 7:00 A.M. through 7:00 P.M. O.C.G.A. § 21-2-385(d)(1)
June 1, 2025	<u>OPTIONAL SUNDAY VOTING FOR THE JUNE 17th SPECIAL PRIMARY</u> Voting may be conducted if the board of registrars so chooses on the second and third Sunday, or both the second and third Sundays prior to a primary or election during hours determined by the registrar or absentee ballot clerk, but no longer than 7:00 A.M. through 7:00 P.M. O.C.G.A. § 21-2-385(d)(1)
June 2, 2025	<u>EARLY PROCESSING BEGINS FOR THE JUNE 17th SPECIAL PRIMARY</u> Beginning at 8:00 A.M. on the third Monday prior to the day of the primary, election, or runoff, the election superintendent shall be authorized to open the outer oath envelope of absentee ballots that have been verified and accepted pursuant to subparagraph (a)(1)(B) of this Code section, remove the contents of such outer envelope, or to open the inner envelope marked 'Official Absentee Ballot' and scan the absentee ballot using one or more ballot scanners .O.C.G.A. § 21-2-386(a)(2)(A)
June 7, 2025	<u>MANDATORY SATURDAY VOTING FOR THE JUNE 17th SPECIAL PRIMARY</u> Voting shall be conducted on the second and third Saturdays during the hours of 9:00 A.M. through 5:00 P.M. but no longer than 7:00 A.M. through 7:00 P.M. O.C.G.A. § 21-2-385(d)(1)
June 7, 2025	<u>DEADLINE FOR PUBLIC EXHIBITION OF SAMPLE BALLOT</u> At least ten days before a special primary or election, the superintendent shall place on public exhibition, in such place and at such times as the superintendent shall deem most suitable for the information and instruction of the electors, a sample ballot to be used in such election. O.C.G.A. § 21-2-379.8(b)
June 10, 2025	<u>DEADLINE TO PUBLISH CONSOLIDATION NOTICE FOR JUNE 17th SPECIAL PRIMARY</u> The superintendent shall give at least one week's notice of the time and place for the computation and canvassing of the returns by publishing the notice in a conspicuous place in the superintendent's office. O.C.G.A. § 21-2-492
June 10, 2025	<u>DEADLINE FOR NOTICE OF INTENT TO TABULATE EARLY</u>

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	<p>If the county election superintendent chooses to open the inner envelopes and begin tabulating such ballots prior to the close of the polls on the day of the primary, election or runoff, the superintendent shall notify the Secretary of State, in writing, at least seven days prior to the primary, election or runoff. O.C.G.A. § 21-2-386(a)(3)</p>
June 10, 2025	<p><u>DEADLINE FOR CANDIDATE TO DESIGNATE POLL WATCHERS</u></p> <p>In an election or run-off election, candidates running in a nonpartisan election shall be entitled to designate one poll watcher in each precinct, at least seven days prior to such election or run-off election. O.C.G.A. § 21-2-408(b)(1)</p>
June 12, 2025	<p><u>DEADLINE FOR PREPARATION OF ELECTOR'S LIST</u></p> <p>The official list of electors eligible to vote in any primary or election shall be prepared and completed at least five calendar days prior to the date the list is to be used for such primary or election. O.C.G.A. § 21-2-224(f)</p>
June 14, 2025	<p><u>DEADLINE FOR CANDIDATES TO SEND LETTERS TO DESIGNATED POLL WATCHERS</u></p> <p>At least three days prior to the election, a copy of the letter shall be delivered to the superintendent of the county in which the poll watcher is to serve. O.C.G.A. § 21-2-408(b)(1); SEB Rule 183-1-13-.03</p>
June 14, 2025	<p><u>LAST DAY TO COMMENCE LOGIC & ACCURACY TESTING</u></p> <p>The last day for the superintendent to test each direct recording electronic unit and memory card to confirm that the direct recording electronic units and the memory cards are in proper working order is the third day preceding the election. Representatives of political parties and bodies, media and the public shall be permitted to observe the tests. O.C.G.A. § 21-2-379.6(c); SEB Rule 183-1-12(.03)</p>
June 13, 2025	<p><u>LAST DAY OF ADVANCE VOTING FOR JUNE 17th SPECIAL PRIMARY</u></p> <p>O.C.G.A. § 21-2-385(d)(1)</p>
June 17, 2025 ELECTION DAY	<p><u>DATE OF SPECIAL PRIMARY</u></p> <p>O.C.G.A. § 21-2-540. Polls open from 7:00 a.m. to 7:00 p.m. O.C.G.A. § 21-2-403</p> <p><u>OFFICE OF REGISTRAR AND SUPERINTENDENT TO REMAIN OPEN</u></p>

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	<p>County election office(s) to remain open until completion of their duties. O.C.G.A. § 21-2-490</p> <p><u>BALLOT CAST REPORT DUE</u> Report due by 11:59 p.m. of total number of ballots cast, including provisional ballots, and absentee-by-mail ballots received by the close of polls to the registrar. O.C.G.A. § 21-2-421</p>
June 18, 2025 9:00 a.m.	<p><u>PROVISIONAL BALLOT FORMS DUE TO REGISTRAR</u> The election superintendent shall provide to the registrar all provisional voter certificates, voter registration forms and the provisional numbered list no later than 9:00 a.m. on the day following the election. O.C.G.A. § 21-2-419(b), SEB Rule 183-1-12-.18 (10)</p>
June 20, 2025	<p><u>DEADLINE FOR PROVISIONAL VOTERS TO PROVIDE DOCUMENTATION</u> O.C.G.A. § 21-2-419(c)(1)(2)(3)</p> <p><u>UOCAVA BALLOT RECEIPT DEADLINE</u> Eligible UOCAVA absentee ballots postmarked by election date and received within the three business days following the election deemed valid shall be counted. O.C.G.A. § 21-2-386(a)(1)(G)</p> <p><u>ABSENTEE BALLOT CURE DEADLINE</u> Last day voters can cure timely submitted absentee ballots for missing signature or information mismatch. O.C.G.A. § 21-2-386(a)(1)(C)</p>
June 23, 2025 5:00 p.m.	<p><u>DEADLINE FOR COUNTY CERTIFICATION OF JUNE 17th SPECIAL PRIMARY</u> Returns shall be certified by the superintendent not later than 5:00 P.M. on the Monday following the date on which such election was held, and such returns shall be immediately transmitted to the Secretary of State. O.C.G.A. §21-2-493(k)</p>
June 24, 2025	<p><u>COUNTIES TO BEGIN RECONCILIATION OF BALLOTS CAST/VOTER CREDIT</u> As soon as possible but no later than 30 days following the certification of election results, the election superintendent shall transmit to the Secretary of State a reconciliation report that reconciles the aggregate total of all ballots cast in each precinct as reported in the precinct-level election results to the aggregate number of voters who received credit for voting in each precinct on the form made available by the Secretary of State. Any</p>

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	discrepancies in the aggregate total of ballots cast in each precinct compared to the aggregate number of voters who received credit for voting in a precinct shall be fully investigated by the election superintendent or designee. The explanation for any discrepancy shall be included in the Reconciliation Report. County reconciliation deadline: SEB Rule 183-1-12-.12(e) 21-2-421(b);
June 25, 2025	<u>DEADLINE TO REQUEST A RECOUNT FOR JUNE 17th SPECIAL PRIMARY</u> Last day to request a recount. O.C.G.A. § 21-2-495(c). <i>*A county may certify earlier than the legal requirement. Request deadline is within two business days after certification.</i>
June 26, 2025, to June 28, 2025 <i>*Tentative</i>	<u>CONDUCT RISK LIMITING AUDIT</u> Local election superintendents shall conduct risk-limiting audit on one federal or state-wide contests randomly selected by the Secretary of State during this period. O.C.G.A. § 21-2-498(b)(c)
June 30, 2025	<u>DEADLINE FOR CANDIDATE TO DESIGNATE POLL WATCHERS FOR ADVANCED VOTING FOR THE JULY 15th SPECIAL PRIMARY RUNOFF</u> In an election or run-off election, candidates running in a nonpartisan election shall be entitled to designate one poll watcher in each precinct, at least seven days prior to such election or run-off election. O.C.G.A. § 21-2-408
June 30, 2025	<u>DEADLINE TO CONTEST ELECTION RESULTS</u> A petition to contest the result of a primary shall be filed in the office of the clerk of the superior court having jurisdiction within five days after the certification of election returns by the election official having responsibility for taking such action or within five days after certification of the returns following a recount. O.C.G.A. § 21-2-524
As soon as possible, but no later than July, 5, 2025	<u>DEADLINE TO PUBLISH ADVANCE VOTING NOTICE FOR JULY 15th SPECIAL PRIMARY RUNOFF</u> The board of registrars shall publish the dates, times, and locations of the availability of advance voting in its jurisdiction on the homepage of the county's publicly accessible website associated with elections or registrations, or if the county does not have such a website, in a newspaper of general circulation, and by posting in a prominent location in the county, no later than 14 days prior to the beginning of the advance voting period for a general primary, special primary, general election, or special election and no later than

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	<p>seven days prior to the beginning of the advance voting period for any run-off election. Any new advance voting locations added after that deadline shall be published in the same manner as soon as possible. The board of registrars shall not remove any advance voting location after the notice of such location is published, except in the case of an emergency or unavoidable event that renders a location unavailable for use. O.C.G.A. § 21-2-385(d)(3)</p>
As soon as possible, but no later than July 7, 2025	<p><u>ADVANCED IN PERSON (EARLY) VOTING BEGINS FOR THE JULY 15th SPECIAL PRIMARY RUNOFF</u></p> <p>There shall be a period of advance voting that shall commence as soon as possible prior to a runoff from any general primary or election but no later than the second Monday immediately prior to such runoff. Advance voting shall be conducted during normal business hours on weekdays during such period and during the second and third Saturdays. O.C.G.A. § 21-2-385(d)(1)</p>
As soon as possible	<p><u>FIRST DAY TO MAIL ABSENTEE BALLOTS FOR THE JULY 15th SPECIAL PRIMARY RUNOFF</u></p> <p>In the case of special elections, the board of registrars shall mail or issue official absentee ballots to all eligible applicants as soon as possible prior to any runoff. O.C.G.A. § 21-2-384(a)</p>
July 8, 2025	<p><u>DEADLINE FOR CANDIDATE TO DESIGNATE POLL WATCHERS FOR JULY 15th SPECIAL PRIMARY RUNOFF</u></p> <p>In an election or run-off election, candidates running in a nonpartisan election shall be entitled to designate one poll watcher in each precinct, at least seven days prior to such election or run-off election. O.C.G.A. § 21-2-408(b)(1)</p>
July 11, 2025	<p><u>LAST DAY OF ADVANCE VOTING FOR SPECIAL PRIMARY RUNOFF</u></p> <p>O.C.G.A. § 21-2-385(d)(1)</p>
July 15, 2025 ELECTION DAY	<p><u>DATE OF SPECIAL PRIMARY RUNOFF</u></p> <p>O.C.G.A. § 21-2-501(a)(1). Polls open from 7:00 a.m. to 7:00 p.m. O.C.G.A. § 21-2-403</p> <p><u>OFFICE OF REGISTRAR AND SUPERINTENDENT TO REMAIN OPEN</u></p> <p>County election office(s) to remain open until completion of their duties. O.C.G.A. § 21-2-490</p>

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	<p><u>BALLOT CAST REPORT DUE</u> Report due by 11:59 p.m. of total number of ballots cast, including provisional ballots, and absentee-by-mail ballots received by the close of polls to the registrar. O.C.G.A. § 21-2-421</p>
July 16, 2025	<p><u>PROVISIONAL BALLOT FORMS DUE TO REGISTRAR</u> The election superintendent shall provide to the registrar all provisional voter certificates, voter registration forms and the provisional numbered list no later than 9:00 a.m. on the day following the election. O.C.G.A. § 21-2-419(b), SEB Rule 183-1-12-.18 (10)</p>
July 18, 2025	<p><u>DEADLINE FOR JULY RUNOFF PROVISIONAL VOTERS TO PROVIDE DOCUMENTATION</u> O.C.G.A. § 21-2-419(c)(1)(2)(3)</p> <p><u>ABSENTEE BALLOT CURE DEADLINE</u> Last day voters can cure timely submitted absentee ballots for missing signature or information mismatch. O.C.G.A. § 21-2-386(a)(1)(C)</p>
July 18, 2025	<p><u>BALLOT INFORMATION SUBMISSION DEADLINE</u> The last day to submit ballot information for the September 16th Special Election.</p>
July 21, 2025	<p><u>DEADLINE FOR COUNTY CERTIFICATION OF JULY 15th SPECIAL PRIMARY RUNOFF RESULTS</u> Returns shall be certified by the superintendent not later than 5:00 P.M. on the Monday following the date on which such election was held, and such returns shall be immediately transmitted to the Secretary of State. O.C.G.A. §21-2-493(k)</p>
July 21, 2025	<p><u>COUNTIES TO BEGIN RECONCILIATION OF BALLOTS CAST/VOTER CREDIT</u> As soon as possible but no later than 30 days following the certification of election results, the election superintendent shall transmit to the Secretary of State a reconciliation report that reconciles the aggregate total of all ballots cast in each precinct as reported in the precinct-level election results to the aggregate number of voters who received credit for voting in each precinct on the form made available by the Secretary of State. Any discrepancies in the aggregate total of ballots cast in each precinct compared to the aggregate number of voters who received credit for voting in a precinct shall be fully investigated by the election superintendent or designee. The explanation for any</p>

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	discrepancy shall be included in the Reconciliation Report. County reconciliation deadline: SEB Rule 183-1-12-.12(e) 21-2-421(b);
July 23, 2025	<u>DEADLINE FOR RECOUNT REQUEST BY CANDIDATE</u> Whenever the difference between the number of votes received by a candidate who has been declared elected to an office in an election or is eligible for a runoff election and the number of votes received by any other candidate not declared so elected or eligible for a runoff is not more than one-half of 1 percent of the total votes cast for such office, the losing candidate with the number of votes within this margin shall have the right to request a recount of votes if made in writing and within a period of two business days following the certification of the election results. O.C.G.A. § 21-2-495(c)
July 25, 2025	<u>DEADLINE TO CONTEST ELECTION RESULTS</u> A petition to contest the result of a primary shall be filed in the office of the clerk of the superior court having jurisdiction within five days after the certification of election returns by the election official having responsibility for taking such action or within five days after certification of the returns following a recount. O.C.G.A. § 21-2-524
August 11, 2025	<u>DEADLINE TO PUBLISH ADVANCE VOTING NOTICE FOR SEPTEMBER 16th SPECIAL ELECTION</u> The board of registrars shall publish the dates, times, and locations of the availability of advance voting in its jurisdiction on the homepage of the county's publicly accessible website associated with elections or registrations, or if the county does not have such a website, in a newspaper of general circulation, and by posting in a prominent location in the county, no later than 14 days prior to the beginning of the advance voting period for a general primary, special primary, general election, or special election and no later than seven days prior to the beginning of the advance voting period for any run-off election. Any new advance voting locations added after that deadline shall be published in the same manner as soon as possible. The board of registrars shall not remove any advance voting location after the notice of such location is published, except in the case of an emergency or unavoidable event that renders a location unavailable for use. O.C.G.A. § 21-2-385(d)(3)
August 14, 2025	<u>COUNTIES TO BEGIN RECONCILIATION OF BALLOTS CAST/VOTER CREDIT</u> As soon as possible but no later than 30 days following the certification of election results, the election superintendent shall transmit to the Secretary of State a reconciliation report

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	that reconciles the aggregate total of all ballots cast in each precinct as reported in the precinct-level election results to the aggregate number of voters who received credit for voting in each precinct on the form made available by the Secretary of State. Any discrepancies in the aggregate total of ballots cast in each precinct compared to the aggregate number of voters who received credit for voting in a precinct shall be fully investigated by the election superintendent or designee. The explanation for any discrepancy shall be included in the Reconciliation Report. County reconciliation deadline: SEB Rule 183-1-12-.12(e) 21-2-421(b)
August 17, 2025	<u>DEADLINE FOR PRECINCT BOUNDARY CHANGES FOR SEPTEMBER 16th SPECIAL ELECTION</u> The bounds of a precinct shall not be altered during the period of 30 days prior to any special primary or special election. O.C.G.A. § 21-2-261(c)
August 18, 2025	<u>DEADLINE FOR CANDIDATE TO DESIGNATE POLL WATCHERS FOR ADVANCED IN PERSON VOTING FOR SEPTEMBER 16th SPECIAL ELECTION</u> In an election or run-off election, each candidate shall be entitled to designate, at least seven days prior to the beginning of the advance voting period for such election and run-off election, one poll watcher for each location at which advance voting is conducted pursuant to subsection (b) of Code Section 21-2-380. O.C.G.A. § 21-2-408(b)(3)(A)
August 18, 2025	<u>DEADLINE FOR VOTER REGISTRATION/CHANGE OF ADDRESS FOR THE SEPTEMBER 16th SPECIAL ELECTION AND RUNOFF</u> The last day for a person to register/change address and be eligible to vote in the special election and runoff Only the electors who were duly registered to vote and not subsequently deemed disqualified to vote in the election for candidates for that office shall be entitled to vote therein. O.C.G.A. §§ 21-2-224, 21-2-501, 21-2-218
August 18, 2025	<u>LAST DAY TO ISSUE THE CALL FOR THE SEPTEMBER 16th SPECIAL ELECTION</u> At least 29 days shall intervene between the call of a special election and the holding of same. O.C.G.A. § 21-2-540(b)
August 18, 8:30 a.m. through August 22, 4:30 p.m.	<u>MUNICIPAL QUALIFYING PERIOD</u> Each candidate for municipal office or a designee shall file a notice of candidacy in the office of the municipal superintendent of such candidate's municipality during the municipality's qualifying period. Each municipal superintendent shall designate the days

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	<p>of the qualifying period, which shall be no less than three days and no more than five days. The days of the qualifying period shall be consecutive days. Qualifying periods shall commence no earlier than 8:30 A.M. on the third Monday in August immediately preceding the general election and shall end no later than 4:30 P.M. on the following Friday; and, in the case of a special election, the municipal qualifying period shall commence no earlier than the date of the call and shall end no later than 25 days prior to the election. 21-2-132 (d)(4)</p>
August 22, 2025	<p><u>DEADLINE TO SEND COPIES OF POLL WATCHER DESIGNATION LETTERS TO SUPERINTENDENT</u></p> <p>At least three days prior to the beginning of the advance voting period, a copy of the letter shall be delivered to the superintendent and the chief registrar of the county or municipality in which the poll watcher is to serve. O.C.G.A. § 21-2-408(b)(3)(A); SEB Rule 183-1-13-.03</p>
August 22, 2025	<p><u>LAST DAY TO COMMENCE LOGIC & ACCURACY TESTING</u></p> <p>The last day for the superintendent to test each direct recording electronic unit and memory card to confirm that the direct recording electronic units and the memory cards are in proper working order is the third day preceding the election. Representatives of political parties and bodies, media and the public shall be permitted to observe the tests. O.C.G.A. § 21-2-379.6(c); SEB Rule 183-1-12(.03)</p>
Prior to August 25, 2025	<p><u>DELIVERY OF ABSENTEE BALLOTS TO REGISTRAR OR ABSENTEE BALLOT CLERK</u></p> <p>The superintendent shall, before the dates specified in O.C.G.A. § 21-2-384(a)(2) prepare, obtain, and deliver an adequate supply of official absentee ballots to the board of registrars or absentee ballot clerk for use in the special election. Envelopes and other supplies as required by this article may be ordered by the superintendent, the board of registrars, or the absentee ballot clerk for use in the primary or election. O.C.G.A. § 21-2-384(a)(1)</p>
August 25, 2025	<p><u>FIRST DAY TO ISSUE ABSENTEE BALLOTS FOR SEPTEMBER 16th SPECIAL ELECTION</u></p> <p>The board of registrars or absentee ballot clerk shall mail or issue official absentee ballots to all eligible applicants within three days after the receipt of such ballots and supplies, but no earlier than 22 days prior to the election. O.C.G.A. § 21-2-384(a)(2)</p>

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August 25, 2025	<u>ADVANCED IN PERSON VOTING BEGINS FOR THE SEPTEMBER 16th SPECIAL ELECTION</u> There shall be a period of advance voting that shall commence on the fourth Monday immediately prior to each primary or election and as soon as possible prior to a runoff and shall end on the Friday immediately prior to such primary, election, or runoff. O.C.G.A. § 21-2-385(d)(1)
August 30, 2025	<u>MANDATORY SATURDAY VOTING FOR THE SEPTEMBER 16th SPECIAL ELECTION</u> Voting shall be conducted on the second and third Saturdays during the hours of 9:00 A.M. through 5:00 P.M. but no longer than 7:00 A.M. through 7:00 P.M. O.C.G.A. § 21-2-385(d)(1)
August 31, 2025	<u>OPTIONAL SUNDAY VOTING FOR THE SEPTEMBER 16th SPECIAL ELECTION</u> Voting may be conducted if the board of registrars so chooses on the second and third Sunday, or both the second and third Sundays prior to a primary or election during hours determined by the registrar or absentee ballot clerk, but no longer than 7:00 A.M. through 7:00 P.M. O.C.G.A. § 21-2-385(d)(1)
September 1, 2025	<u>EARLY PROCESSING BEGINS FOR THE SEPTEMBER 16th SPECIAL ELECTION</u> Beginning at 8:00 A.M. on the third Monday prior to the day of the primary, election, or runoff, the election superintendent shall be authorized to open the outer oath envelope of absentee ballots that have been verified and accepted pursuant to subparagraph (a)(1)(B) of this Code section, remove the contents of such outer envelope, or to open the inner envelope marked 'Official Absentee Ballot' and scan the absentee ballot using one or more ballot scanners. O.C.G.A. § 21-2-386(a)(2)(A)
September 6, 2025	<u>MANDATORY SATURDAY VOTING FOR THE SEPTEMBER 16th GENERAL/SPECIAL ELECTION</u> Voting shall be conducted on the second and third Saturdays during the hours of 9:00 A.M. through 5:00 P.M. but no longer than 7:00 A.M. through 7:00 P.M. O.C.G.A. § 21-2-385(d)(1)
September 6, 2025	<u>DEADLINE FOR PUBLIC EXHIBITION OF SAMPLE BALLOT</u> At least ten days before a special primary or election, the superintendent shall place on public exhibition, in such place and at such times as the superintendent shall deem most suitable for the information and instruction of the electors, a sample ballot to be used in such election. O.C.G.A. § 21-2-379.8(b)

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September 9, 2025	<u>DEADLINE TO PUBLISH CONSOLIDATION NOTICE FOR SEPTEMBER 16th SPECIAL ELECTION</u> The superintendent shall give at least one week's notice of the time and place for the computation and canvassing of the returns by publishing the notice in a conspicuous place in the superintendent's office. O.C.G.A. § 21-2-492
September 9, 2025	<u>DEADLINE FOR NOTICE OF INTENT TO TABULATE EARLY</u> If the county election superintendent chooses to open the inner envelopes and begin tabulating such ballots prior to the close of the polls on the day of the primary, election or runoff, the superintendent shall notify the Secretary of State, in writing, at least seven days prior to the primary, election or runoff. O.C.G.A. § 21-2-386(a)(3)
September 9, 2025	<u>DEADLINE FOR CANDIDATE TO DESIGNATE POLL WATCHERS</u> In an election or run-off election, candidates running in a nonpartisan election shall be entitled to designate one poll watcher in each precinct, at least seven days prior to such election or run-off election. O.C.G.A. § 21-2-408(b)(1)
September 11, 2025	<u>DEADLINE FOR PREPARATION OF ELECTOR'S LIST</u> The official list of electors eligible to vote in any primary or election shall be prepared and completed at least five calendar days prior to the date the list is to be used for such primary or election. O.C.G.A. § 21-2-224(f)
September 12, 2025	<u>LAST DAY OF ADVANCE VOTING FOR SEPTEMBER 16th SPECIAL ELECTION</u> O.C.G.A. § 21-2-385(d)(1)
September 13, 2025	<u>DEADLINE FOR CANDIDATES TO SEND LETTERS TO DESIGNATED POLL WATCHERS</u> At least three days prior to the election, a copy of the letter shall be delivered to the superintendent of the county in which the poll watcher is to serve. O.C.G.A. § 21-2-408(b)(1); SEB Rule 183-1-13-.03
September 13, 2025	<u>LAST DAY TO COMMENCE LOGIC & ACCURACY TESTING</u> The last day for the superintendent to test each direct recording electronic unit and memory card to confirm that the direct recording electronic units and the memory cards are in proper working order is the third day preceding the election. Representatives of

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	political parties and bodies, media and the public shall be permitted to observe the tests. O.C.G.A. § 21-2-379.6(c); SEB Rule 183-1-12(.03)
September 16, 2025 ELECTION DAY	<p><u>DATE OF SPECIAL ELECTION</u> O.C.G.A. § 21-2-540. Polls open from 7:00 a.m. to 7:00 p.m. O.C.G.A. § 21-2-403</p> <p><u>OFFICE OF REGISTRAR AND SUPERINTENDENT TO REMAIN OPEN</u> County election office(s) to remain open until completion of their duties. O.C.G.A. § 21-2-490</p> <p><u>BALLOT CAST REPORT DUE</u> Report due by 11:59 p.m. of total number of ballots cast, including provisional ballots, and absentee-by-mail ballots received by the close of polls to the registrar. O.C.G.A. § 21-2-421</p>
September 17, 2025 9:00 a.m.	<p><u>PROVISIONAL BALLOT FORMS DUE TO REGISTRAR</u> The election superintendent shall provide to the registrar all provisional voter certificates, voter registration forms and the provisional numbered list no later than 9:00 a.m. on the day following the election. O.C.G.A. § 21-2-419(b), SEB Rule 183-1-12-.18 (10)</p>
September 19, 2025	<p><u>DEADLINE FOR SEPTEMBER PROVISIONAL VOTERS TO PROVIDE DOCUMENTATION</u> O.C.G.A. § 21-2-419(c)(1)(2)(3)</p> <p><u>UOCAVA BALLOT RECEIPT DEADLINE</u> Eligible UOCAVA absentee ballots postmarked by election date and received within the three business days following the election deemed valid shall be counted. O.C.G.A. § 21-2-386(a)(1)(G)</p> <p><u>ABSENTEE BALLOT CURE DEADLINE</u> Last day voters can cure timely submitted absentee ballots for missing signature or information mismatch. O.C.G.A. § 21-2-386(a)(1)(C)</p>
September 22, 2025	<p><u>DEADLINE FOR COUNTY CERTIFICATION OF SEPTEMBER 16th SPECIAL ELECTION</u> Returns shall be certified by the superintendent not later than 5:00 P.M. on the Monday following the date on which such election was held, and such returns shall be immediately transmitted to the Secretary of State. O.C.G.A. §21-2-493(k)</p>

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September 22, 2025	<u>COUNTIES TO BEGIN RECONCILIATION OF BALLOTS CAST/VOTER CREDIT</u> As soon as possible but no later than 30 days following the certification of election results, the election superintendent shall transmit to the Secretary of State a reconciliation report that reconciles the aggregate total of all ballots cast in each precinct as reported in the precinct-level election results to the aggregate number of voters who received credit for voting in each precinct on the form made available by the Secretary of State. Any discrepancies in the aggregate total of ballots cast in each precinct compared to the aggregate number of voters who received credit for voting in a precinct shall be fully investigated by the election superintendent or designee. The explanation for any discrepancy shall be included in the Reconciliation Report. County reconciliation deadline: SEB Rule 183-1-12-.12(e) 21-2-421(b);
September 24, 2025, to September 26, 2025 <i>*Tentative</i>	<u>CONDUCT RISK LIMITING AUDIT</u> Local election superintendents shall conduct risk-limiting audit on one federal or state-wide contests randomly selected by the Secretary of State during this period. O.C.G.A. § 21-2-498(b)(c)
September 24, 2025	<u>DEADLINE TO REQUEST A RECOUNT FOR SEPTEMBER 16th SPECIAL ELECTION</u> Last day to request a recount. O.C.G.A. § 21-2-495(c). <i>*A county may certify earlier than the legal requirement. Request deadline is within two business days after certification.</i>
September 30, 2025	<u>DEADLINE TO PUBLISH ADVANCE VOTING NOTICE FOR NOVEMBER 4th SPECIAL ELECTION/MUNICIPAL GENERAL ELECTION</u> The board of registrars shall publish the dates, times, and locations of the availability of advance voting in its jurisdiction on the homepage of the county's publicly accessible website associated with elections or registrations, or if the county does not have such a website, in a newspaper of general circulation, and by posting in a prominent location in the county, no later than 14 days prior to the beginning of the advance voting period for a general primary, special primary, general election, or special election and no later than seven days prior to the beginning of the advance voting period for any run-off election. Any new advance voting locations added after that deadline shall be published in the same manner as soon as possible. The board of registrars shall not remove any advance voting location after the notice of such location is published, except in the case of an emergency or unavoidable event that renders a location unavailable for use. O.C.G.A. § 21-2-385(d)(3)

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As soon as possible, but no later than October 3, 2025	<u>DEADLINE TO PUBLISH ADVANCE VOTING NOTICE FOR OCTOBER 14th RUNOFF ELECTION</u> The board of registrars shall publish the dates, times, and locations of the availability of advance voting in its jurisdiction on the homepage of the county's publicly accessible website associated with elections or registrations, or if the county does not have such a website, in a newspaper of general circulation, and by posting in a prominent location in the county, no later than 14 days prior to the beginning of the advance voting period for a general primary, special primary, general election, or special election and no later than seven days prior to the beginning of the advance voting period for any run-off election. Any new advance voting locations added after that deadline shall be published in the same manner as soon as possible. The board of registrars shall not remove any advance voting location after the notice of such location is published, except in the case of an emergency or unavoidable event that renders a location unavailable for use. O.C.G.A. § 21-2-385(d)(3)
October 4, 2025	<u>DEADLINE FOR PUBLISHING PUBLIC NOTICE OF MUNICIPAL GENERAL ELECTION</u> Public notice of such elections shall be published by the governing authority of the municipality in a newspaper of general circulation in the municipality at least 30 days prior to the elections. In addition, the municipality shall immediately transmit a copy of such notice to the Secretary of State. 21-2-9(c)
October 5, 2025	<u>DEADLINE FOR PRECINCT BOUNDARY CHANGES FOR NOVEMBER 4th SPECIAL ELECTION/MUNICIPAL GENERAL ELECTION</u> The bounds of a precinct shall not be altered during the period of 30 days prior to any special primary or special election. O.C.G.A. § 21-2-261(c) Public notice of Municipal General Election shall publish in a newspaper of gen circ in municipality at least 30 days.
October 6, 2025	<u>DEADLINE FOR VOTER REGISTRATION/CHANGE OF ADDRESS FOR SPECIAL ELECTION/MUNICIPAL GENERAL ELECTION</u> The last day for a person to register/change address and be eligible to vote in the special election and runoff Only the electors who were duly registered to vote and not subsequently deemed disqualified to vote in the election for candidates for that office shall be entitled to vote therein. O.C.G.A. §§ 21-2-224, 21-2-501, 21-2-218
October 6, 2025	<u>LAST DAY TO ISSUE THE CALL FOR THE NOVEMBER 4th SPECIAL ELECTION/MUNICIPAL GENERAL ELECTION</u>

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	At least 29 days shall intervene between the call of a special election and the holding of same. O.C.G.A. § 21-2-540(b)
As soon as possible, but no later than October 6	<u>ADVANCED IN PERSON (EARLY) VOTING BEGINS FOR THE OCTOBER 14th RUNOFF</u> There shall be a period of advance voting that shall commence as soon as possible prior to a runoff from any general primary or election but no later than the second Monday immediately prior to such runoff. Advance voting shall be conducted during normal business hours on weekdays during such period and during the second and third Saturdays. O.C.G.A. § 21-2-385(d)(1)
October 7, 2025	<u>DEADLINE FOR CANDIDATE TO DESIGNATE POLL WATCHERS FOR ADVANCED IN PERSON VOTING FOR NOVEMBER 4th SPECIAL ELECTION/MUNICIPAL GENERAL ELECTION</u> In an election or run-off election, each candidate shall be entitled to designate, at least seven days prior to the beginning of the advance voting period for such election and run-off election, one poll watcher for each location at which advance voting is conducted pursuant to subsection (b) of Code Section 21-2-380. O.C.G.A. § 21-2-408(b)(3)(A)
October 7, 2025	<u>DEADLINE FOR CANDIDATE TO DESIGNATE POLL WATCHERS FOR ADVANCED VOTING FOR THE OCTOBER 14th RUNOFF ELECTION</u> In an election or run-off election, candidates running in a nonpartisan election shall be entitled to designate one poll watcher in each precinct, at least seven days prior to such election or run-off election. O.C.G.A. § 21-2-408
October 7, 2025	<u>DEADLINE FOR CANDIDATE TO DESIGNATE POLL WATCHERS FOR OCTOBER 14th RUNOFF ELECTION</u> In an election or run-off election, candidates running in a nonpartisan election shall be entitled to designate one poll watcher in each precinct, at least seven days prior to such election or run-off election. O.C.G.A. § 21-2-408(b)(1)
October 8, 2025	<u>DEADLINE TO CONTEST ELECTION RESULTS</u> A petition to contest the result of a primary shall be filed in the office of the clerk of the superior court having jurisdiction within five days after the certification of election returns by the election official having responsibility for taking such action or within five days after certification of the returns following a recount. O.C.G.A. § 21-2-524

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As soon as possible	<u>FIRST DAY TO MAIL ABSENTEE BALLOTS FOR THE OCTOBER 14th RUNOFF</u> In the case of special elections, the board of registrars shall mail or issue official absentee ballots to all eligible applicants as soon as possible prior to any runoff. O.C.G.A. § 21-2-384(a)
October 10, 2025	<u>LAST DAY OF ADVANCE VOTING FOR SPECIAL ELECTION RUNOFF</u> O.C.G.A. § 21-2-385(d)(1)
October 10, 2025	<u>DEADLINE TO SEND COPIES OF POLL WATCHER DESIGNATION LETTERS TO SUPERINTENDENT</u> At least three days prior to the beginning of the advance voting period, a copy of the letter shall be delivered to the superintendent and the chief registrar of the county or municipality in which the poll watcher is to serve. O.C.G.A. § 21-2-408(b)(3)(A); SEB Rule 183-1-13-.03
October 10, 2025	<u>LAST DAY TO COMMENCE LOGIC & ACCURACY TESTING</u> The last day for the superintendent to test each direct recording electronic unit and memory card to confirm that the direct recording electronic units and the memory cards are in proper working order is the third day preceding the election. Representatives of political parties and bodies, media and the public shall be permitted to observe the tests. O.C.G.A. § 21-2-379.6(c); SEB Rule 183-1-12(.03)
Prior to October 14, 2025	<u>DELIVERY OF ABSENTEE BALLOTS TO REGISTRAR OR ABSENTEE BALLOT CLERK</u> The superintendent shall, before the dates specified in O.C.G.A. § 21-2-384(a)(2) prepare, obtain, and deliver an adequate supply of official absentee ballots to the board of registrars or absentee ballot clerk for use in the special election. Envelopes and other supplies as required by this article may be ordered by the superintendent, the board of registrars, or the absentee ballot clerk for use in the primary or election. O.C.G.A. § 21-2-384(a)(1)
October 14, 2025	<u>FIRST DAY TO ISSUE ABSENTEE BALLOTS FOR NOVEMBER 4th SPECIAL ELECTION/MUNICIPAL GENERAL ELECTION</u> The board of registrars or absentee ballot clerk shall mail or issue official absentee ballots

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	to all eligible applicants within three days after the receipt of such ballots and supplies, but no earlier than 22 days prior to the election. O.C.G.A. § 21-2-384(a)(2)
October 14, 2025	<u>ADVANCED IN PERSON VOTING BEGINS FOR THE NOVEMBER 4th SPECIAL ELECTION/MUNICIPAL GENERAL ELECTION</u> There shall be a period of advance voting that shall commence on the fourth Monday immediately prior to each primary or election and as soon as possible prior to a runoff and shall end on the Friday immediately prior to such primary, election, or runoff. O.C.G.A. § 21-2-385(d)(1)
October 14, 2025 ELECTION DAY	<u>DATE OF SPECIAL ELECTION RUNOFF</u> O.C.G.A. § 21-2-501(a)(1) Polls open from 7:00 a.m. to 7:00 p.m. O.C.G.A. § 21-2-403 <u>OFFICE OF REGISTRAR AND SUPERINTENDENT TO REMAIN OPEN</u> County election office(s) to remain open until completion of their duties. O.C.G.A. § 21-2-490 <u>BALLOT CAST REPORT DUE</u> Report due by 11:59 p.m. of total number of ballots cast, including provisional ballots, and absentee-by-mail ballots received by the close of polls to the registrar. O.C.G.A. § 21-2-421
October 15, 2025 9:00 a.m.	<u>PROVISIONAL BALLOT FORMS DUE TO REGISTRAR</u> The election superintendent shall provide to the registrar all provisional voter certificates, voter registration forms and the provisional numbered list no later than 9:00 a.m. on the day following the election. O.C.G.A. § 21-2-419(b), SEB Rule 183-1-12-.18 (10)
October 17, 2025	<u>DEADLINE FOR OCTOBER RUNOFF PROVISIONAL VOTERS TO PROVIDE DOCUMENTATION</u> O.C.G.A. § 21-2-419(c)(1)(2)(3) <u>ABSENTEE BALLOT CURE DEADLINE</u> Last day voters can cure timely submitted absentee ballots for missing signature or information mismatch. O.C.G.A. § 21-2-386(a)(1)(C)

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October 18, 2025	<p><u>MANDATORY SATURDAY VOTING FOR THE NOVEMBER 4th SPECIAL ELECTION/MUNICIPAL GENERAL ELECTION</u></p> <p>Voting shall be conducted on the second and third Saturdays during the hours of 9:00 A.M. through 5:00 P.M. but no longer than 7:00 A.M. through 7:00 P.M. O.C.G.A. § 21-2-385(d)(1)</p>
October 19, 2025	<p><u>OPTIONAL SUNDAY VOTING FOR THE NOVEMBER 4th SPECIAL ELECTION/MUNICIPAL GENERAL ELECTION</u></p> <p>Voting may be conducted if the board of registrars so chooses on the second and third Sunday, or both the second and third Sundays prior to a primary or election during hours determined by the registrar or absentee ballot clerk, but no longer than 7:00 A.M. through 7:00 P.M. O.C.G.A. § 21-2-385(d)(1)</p>
October 20, 2025	<p><u>DEADLINE FOR COUNTY CERTIFICATION OF SPECIAL ELECTION RUNOFF RESULTS</u></p> <p>Returns shall be certified by the superintendent not later than 5:00 P.M. on the Monday following the date on which such election was held, and such returns shall be immediately transmitted to the Secretary of State. O.C.G.A. §21-2-493(k)</p>
October 20, 2025	<p><u>EARLY PROCESSING BEGINS FOR THE NOVEMBER 4th SPECIAL ELECTION/MUNICIPAL GENERAL ELECTION</u></p> <p>Beginning at 8:00 A.M. on the third Monday prior to the day of the primary, election, or runoff, the election superintendent shall be authorized to open the outer oath envelope of absentee ballots that have been verified and accepted pursuant to subparagraph (a)(1)(B) of this Code section, remove the contents of such outer envelope, or to open the inner envelope marked 'Official Absentee Ballot' and scan the absentee ballot using one or more ballot scanners .O.C.G.A. § 21-2-386(a)(2)(A)</p>
October 22, 2025	<p><u>COUNTIES TO BEGIN RECONCILIATION OF BALLOTS CAST/VOTER CREDIT</u></p> <p>As soon as possible but no later than 30 days following the certification of election results, the election superintendent shall transmit to the Secretary of State a reconciliation report that reconciles the aggregate total of all ballots cast in each precinct as reported in the precinct-level election results to the aggregate number of voters who received credit for voting in each precinct on the form made available by the Secretary of State. Any discrepancies in the aggregate total of ballots cast in each precinct compared to the aggregate number of voters who received credit for voting in a precinct shall be fully investigated by the election superintendent or designee. The explanation for any</p>

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	discrepancy shall be included in the Reconciliation Report. County reconciliation deadline: SEB Rule 183-1-12-.12(e) 21-2-421(b)
October 25, 2025	<u>MANDATORY SATURDAY VOTING FOR THE NOVEMBER 4th SPECIAL ELECTION/MUNICIPAL GENERAL ELECTION</u> Voting shall be conducted on the second and third Saturdays during the hours of 9:00 A.M. through 5:00 P.M. but no longer than 7:00 A.M. through 7:00 P.M. O.C.G.A. § 21-2-385(d)(1)
October 25, 2025	<u>DEADLINE FOR PUBLIC EXHIBITION OF SAMPLE BALLOT</u> At least ten days before a special primary or election, the superintendent shall place on public exhibition, in such place and at such times as the superintendent shall deem most suitable for the information and instruction of the electors, a sample ballot to be used in such election. O.C.G.A. § 21-2-379.8(b)
October 28, 2025	<u>DEADLINE TO PUBLISH CONSOLIDATION NOTICE FOR NOVEMBER 4th SPECIAL ELECTION/MUNICIPAL GENERAL ELECTION</u> The superintendent shall give at least one week's notice of the time and place for the computation and canvassing of the returns by publishing the notice in a conspicuous place in the superintendent's office. O.C.G.A. § 21-2-492
October 28, 2025	<u>DEADLINE FOR NOTICE OF INTENT TO TABULATE EARLY</u> If the county election superintendent chooses to open the inner envelopes and begin tabulating such ballots prior to the close of the polls on the day of the primary, election or runoff, the superintendent shall notify the Secretary of State, in writing, at least seven days prior to the primary, election or runoff. O.C.G.A. § 21-2-386(a)(3)
October 28, 2025	<u>DEADLINE FOR CANDIDATE TO DESIGNATE POLL WATCHERS</u> In an election or run-off election, candidates running in a nonpartisan election shall be entitled to designate one poll watcher in each precinct, at least seven days prior to such election or run-off election. O.C.G.A. § 21-2-408(b)(1)
October 30, 2025	<u>DEADLINE FOR PREPARATION OF ELECTOR'S LIST</u> The official list of electors eligible to vote in any primary or election shall be prepared and completed at least five calendar days prior to the date the list is to be used for such

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	primary or election. O.C.G.A. § 21-2-224(f)
November 1, 2025	<u>DEADLINE FOR CANDIDATES TO SEND LETTERS TO DESIGNATED POLL WATCHERS</u> At least three days prior to the election, a copy of the letter shall be delivered to the superintendent of the county in which the poll watcher is to serve. O.C.G.A. § 21-2-408(b)(1); SEB Rule 183-1-13-.03
October 31, 2025	<u>LAST DAY TO COMMENCE LOGIC & ACCURACY TESTING</u> The last day for the superintendent to test each direct recording electronic unit and memory card to confirm that the direct recording electronic units and the memory cards are in proper working order is the third day preceding the election. Representatives of political parties and bodies, media and the public shall be permitted to observe the tests. O.C.G.A. § 21-2-379.6(c); SEB Rule 183-1-12(.03)
October 31, 2025	<u>LAST DAY OF ADVANCE VOTING FOR NOVEMBER 4th SPECIAL ELECTION/MUNICIPAL GENERAL ELECTION</u> O.C.G.A. § 21-2-385(d)(1)
November 4, 2025	<u>DEADLINE FOR RECOUNT REQUEST BY CANDIDATE</u> Whenever the difference between the number of votes received by a candidate who has been declared elected to an office in an election or is eligible for a runoff election and the number of votes received by any other candidate not declared so elected or eligible for a runoff is not more than one-half of 1 percent of the total votes cast for such office, the losing candidate with the number of votes within this margin shall have the right to request a recount of votes if made in writing and within a period of two business days following the certification of the election results. O.C.G.A. § 21-2-495(c)
November 4, 2025 ELECTION DAY	<u>DATE OF SPECIAL ELECTION/MUNICIPAL GENERAL ELECTION</u> O.C.G.A. § 21-2-9(c) [O.B.] O.C.G.A. § 21-2-540 [O.B.] Polls open from 7:00 a.m. to 7:00 p.m. O.C.G.A. § 21-2-403 <u>OFFICE OF REGISTRAR AND SUPERINTENDENT TO REMAIN OPEN</u> County election office(s) to remain open until completion of their duties. O.C.G.A. § 21-2-490

Office of the Secretary of State
Elections Division



2025 ELECTION CALENDAR AND HIGHLIGHTS

	<p><u>BALLOT CAST REPORT DUE</u></p> <p>Report due by 11:59 p.m. of total number of ballots cast, including provisional ballots, and absentee-by-mail ballots received by the close of polls to the registrar. O.C.G.A. § 21-2-421</p>
November 5, 2025	<p><u>DEADLINE TO CONTEST ELECTION RESULTS</u></p> <p>A petition to contest the result of a primary shall be filed in the office of the clerk of the superior court having jurisdiction within five days after the certification of election returns by the election official having responsibility for taking such action or within five days after certification of the returns following a recount. O.C.G.A. § 21-2-524</p>
November 5, 2025 9:00 a.m.	<p><u>PROVISIONAL BALLOT FORMS DUE TO REGISTRAR</u></p> <p>The election superintendent shall provide to the registrar all provisional voter certificates, voter registration forms and the provisional numbered list no later than 9:00 a.m. on the day following the election. O.C.G.A. § 21-2-419(b), SEB Rule 183-1-12-.18 (10)</p>
November 7, 2025	<p><u>DEADLINE FOR NOVEMBER PROVISIONAL VOTERS TO PROVIDE DOCUMENTATION</u> O.C.G.A. § 21-2-419(c)(1)(2)(3)</p> <p><u>UOCAVA BALLOT RECEIPT DEADLINE</u></p> <p>Eligible UOCAVA absentee ballots postmarked by election date and received within the three business days following the election deemed valid shall be counted. O.C.G.A. § 21-2-386(a)(1)(G)</p> <p><u>ABSENTEE BALLOT CURE DEADLINE</u></p> <p>Last day voters can cure timely submitted absentee ballots for missing signature or information mismatch. O.C.G.A. § 21-2-386(a)(1)(C)</p>
November 10, 2025	<p><u>DEADLINE FOR COUNTY CERTIFICATION OF NOVEMBER 4th SPECIAL ELECTION/MUNICIPAL GENERAL ELECTION</u></p> <p>Returns shall be certified by the superintendent not later than 5:00 P.M. on the Monday following the date on which such election was held, and such returns shall be immediately transmitted to the Secretary of State. O.C.G.A. §21-2-493(k)</p>
November 11, 2025	<p><u>COUNTIES TO BEGIN RECONCILIATION OF BALLOTS CAST/VOTER CREDIT</u></p>

Office of the Secretary of State
Elections Division



2025 ELECTION CALENDAR AND HIGHLIGHTS

	<p>As soon as possible but no later than 30 days following the certification of election results, the election superintendent shall transmit to the Secretary of State a reconciliation report that reconciles the aggregate total of all ballots cast in each precinct as reported in the precinct-level election results to the aggregate number of voters who received credit for voting in each precinct on the form made available by the Secretary of State. Any discrepancies in the aggregate total of ballots cast in each precinct compared to the aggregate number of voters who received credit for voting in a precinct shall be fully investigated by the election superintendent or designee. The explanation for any discrepancy shall be included in the Reconciliation Report. County reconciliation deadline: SEB Rule 183-1-12-.12(e) 21-2-421(b)</p>
<p>November 12, 2025 to November 14, 2025 <i>*Tentative</i></p>	<p><u>CONDUCT RISK LIMITING AUDIT</u> Local election superintendents shall conduct risk-limiting audit on one federal or state-wide contests randomly selected by the Secretary of State during this period. O.C.G.A. § 21-2-498(b)(c)</p>
<p>November 12, 2025</p>	<p><u>DEADLINE TO REQUEST A RECOUNT FOR NOVEMBER 4th SPECIAL ELECTION/MUNICIPAL GENERAL ELECTION</u> Last day to request a recount. O.C.G.A. § 21-2-495(c). <i>*A county may certify earlier than the legal requirement. Request deadline is within two business days after certification.</i></p>
<p>November 15, 2025</p>	<p><u>DEADLINE TO CONTEST ELECTION RESULTS</u> A petition to contest the result of a primary shall be filed in the office of the clerk of the superior court having jurisdiction within five days after the certification of election returns by the election official having responsibility for taking such action or within five days after certification of the returns following a recount. O.C.G.A. § 21-2-524</p>
<p>November 17, 2025</p>	<p><u>DEADLINE FOR CANDIDATE TO DESIGNATE POLL WATCHERS FOR ADVANCED VOTING FOR THE DECEMBER 2nd RUNOFF ELECTION</u> In an election or run-off election, candidates running in a nonpartisan election shall be entitled to designate one poll watcher in each precinct, at least seven days prior to such election or run-off election. O.C.G.A. § 21-2-408</p>
<p>As soon as possible, but no later than November 21, 2025</p>	<p><u>DEADLINE TO PUBLISH ADVANCE VOTING NOTICE FOR DECEMBER 2nd RUNOFF ELECTION</u></p>

Office of the Secretary of State
Elections Division



2025 ELECTION CALENDAR AND HIGHLIGHTS

	<p>The board of registrars shall publish the dates, times, and locations of the availability of advance voting in its jurisdiction on the homepage of the county's publicly accessible website associated with elections or registrations, or if the county does not have such a website, in a newspaper of general circulation, and by posting in a prominent location in the county, no later than 14 days prior to the beginning of the advance voting period for a general primary, special primary, general election, or special election and no later than seven days prior to the beginning of the advance voting period for any run-off election. Any new advance voting locations added after that deadline shall be published in the same manner as soon as possible. The board of registrars shall not remove any advance voting location after the notice of such location is published, except in the case of an emergency or unavoidable event that renders a location unavailable for use.</p> <p>O.C.G.A. § 21-2-385(d)(3)</p>
As soon as possible, but no later than November 24, 2025	<p><u>ADVANCED IN PERSON (EARLY) VOTING BEGINS FOR THE DECEMBER 2nd RUNOFF ELECTION</u></p> <p>There shall be a period of advance voting that shall commence as soon as possible prior to a runoff from any general primary or election but no later than the second Monday immediately prior to such runoff. Advance voting shall be conducted during normal business hours on weekdays during such period and during the second and third Saturdays. O.C.G.A. § 21-2-385(d)(1)</p>
As soon as possible	<p><u>FIRST DAY TO MAIL ABSENTEE BALLOTS FOR DECEMBER 2nd RUNOFF ELECTION</u></p> <p>In the case of special elections, the board of registrars shall mail or issue official absentee ballots to all eligible applicants as soon as possible prior to any runoff. O.C.G.A. § 21-2-384(a)</p>
November 25, 2025	<p><u>DEADLINE FOR CANDIDATE TO DESIGNATE POLL WATCHERS FOR DECEMBER 2nd RUNOFF ELECTION</u> Candidates running in a nonpartisan election shall be entitled to designate one poll watcher in each precinct, at least seven days prior to such election or run-off election. O.C.G.A. § 21-2-408(b)(1)</p>
December 1, 2025	<p><u>LAST DAY OF ADVANCE VOTING FOR SPECIAL ELECTION/MUNICIPAL GENERAL ELECTION RUNOFF</u></p> <p>O.C.G.A. § 21-2-385(d)(1)</p>
December 2, 2025	<p><u>DATE OF SPECIAL ELECTION/MUNICIPAL GENERAL ELECTION RUNOFF</u></p>

Office of the Secretary of State
Elections Division



2025 ELECTION CALENDAR AND HIGHLIGHTS

ELECTION DAY	<p>O.C.G.A. § 21-2-501(a)(1). Polls open from 7:00 a.m. to 7:00 p.m. O.C.G.A. § 21-2-403</p> <p><u>OFFICE OF REGISTRAR AND SUPERINTENDENT TO REMAIN OPEN</u> County election office(s) to remain open until completion of their duties. O.C.G.A. § 21-2-490</p> <p><u>BALLOT CAST REPORT DUE</u> Report due by 11:59 p.m. of total number of ballots cast, including provisional ballots, and absentee-by-mail ballots received by the close of polls to the registrar. O.C.G.A. § 21-2-421</p>
December 3, 2025 9:00 a.m.	<p><u>PROVISIONAL BALLOT FORMS DUE TO REGISTRAR</u> The election superintendent shall provide to the registrar all provisional voter certificates, voter registration forms and the provisional numbered list no later than 9:00 a.m. on the day following the election. O.C.G.A. § 21-2-419(b), SEB Rule 183-1-12-.18 (10)</p>
December 5, 2025	<p><u>DEADLINE FOR DECEMBER RUNOFF PROVISIONAL VOTERS TO PROVIDE DOCUMENTATION</u> O.C.G.A. § 21-2-419(c)(1)(2)(3)</p> <p><u>ABSENTEE BALLOT CURE DEADLINE</u> Last day voters can cure timely submitted absentee ballots for missing signature or information mismatch. O.C.G.A. § 21-2-386(a)(1)(C)</p>
December 8, 2025	<p><u>DEADLINE FOR COUNTY CERTIFICATION OF SPECIAL ELECTION/MUNICIPAL GENERAL ELECTION ELECTION RUNOFF RESULTS</u> Returns shall be certified by the superintendent not later than 5:00 P.M. on the Monday following the date on which such election was held, and such returns shall be immediately transmitted to the Secretary of State. O.C.G.A. §21-2-493(k)</p>
December 10, 2025	<p><u>COUNTIES TO BEGIN RECONCILIATION OF BALLOTS CAST/VOTER CREDIT</u> As soon as possible but no later than 30 days following the certification of election results, the election superintendent shall transmit to the Secretary of State a reconciliation report that reconciles the aggregate total of all ballots cast in each precinct as reported in the precinct-level election results to the aggregate number of voters who received credit for voting in each precinct on the form made available by the Secretary of State. Any discrepancies in the aggregate total of ballots cast in each precinct compared to the</p>

Office of the Secretary of State
Elections Division



2025 ELECTION CALENDAR AND HIGHLIGHTS

	aggregate number of voters who received credit for voting in a precinct shall be fully investigated by the election superintendent or designee. The explanation for any discrepancy shall be included in the Reconciliation Report. County reconciliation deadline: SEB Rule 183-1-12-.12(e) 21-2-421(b);
December 10, 2025	<u>DEADLINE FOR RECOUNT REQUEST BY CANDIDATE</u> Whenever the difference between the number of votes received by a candidate who has been declared elected to an office in an election or is eligible for a runoff election and the number of votes received by any other candidate not declared so elected or eligible for a runoff is not more than one-half of 1 percent of the total votes cast for such office, the losing candidate with the number of votes within this margin shall have the right to request a recount of votes if made in writing and within a period of two business days following the certification of the election results. O.C.G.A. § 21-2-495(c)
December 13, 2025	<u>DEADLINE TO CONTEST ELECTION RESULTS</u> A petition to contest the result of a primary shall be filed in the office of the clerk of the superior court having jurisdiction within five days after the certification of election returns by the election official having responsibility for taking such action or within five days after certification of the returns following a recount. O.C.G.A. § 21-2-524
January 7, 2026	<u>COUNTIES TO BEGIN RECONCILIATION OF BALLOTS CAST/VOTER CREDIT</u> As soon as possible but no later than 30 days following the certification of election results, the election superintendent shall transmit to the Secretary of State a reconciliation report that reconciles the aggregate total of all ballots cast in each precinct as reported in the precinct-level election results to the aggregate number of voters who received credit for voting in each precinct on the form made available by the Secretary of State. Any discrepancies in the aggregate total of ballots cast in each precinct compared to the aggregate number of voters who received credit for voting in a precinct shall be fully investigated by the election superintendent or designee. The explanation for any discrepancy shall be included in the Reconciliation Report. County reconciliation deadline: SEB Rule 183-1-12-.12(e) 21-2-421(b)

TO: _____
Superintendent of Elections
of _____ County/Municipality
State of Georgia

NOTICE OF CANDIDACY AND AFFIDAVIT
(COUNTY/MUNICIPALITY)

I, the undersigned, being first duly sworn on oath, do depose and say: my name is _____
_____;

my residence address is _____
(Street Number) (Street)

(City) (County) (State) (Zip Code);

my post office address is _____;

my telephone number is _____
(Business) (Home);

my profession, business, or occupation (if any) is _____;

the name of my precinct is _____; I am an elector of the county/municipality of my
residence eligible to vote in the election in which I am a candidate; the name of the office I am seeking is

(Circuit, District, or Post if Applicable); my date of birth is _____; as of the general electon for this office,
I will have been a legal resident of the State of Georgia for _____ consecutive years; a legal resident of _____ county for
_____ consecutive years; a legal resident of my district (if applicable) for _____ consecutive years; and
a legal resident of my circuit (if applicable) for _____ consecutive years; I am a citizen of the United States;

I am eligible to hold such office; that I am a candidate for such office in the _____ to be held on the
(Election)
_____ day of _____, 20_____;

I have never been convicted and sentenced in any court of competent jurisdiction for fraudulent violation of primary or election laws, malfeasance in office, or felony involving moral turpitude or conviction of domestic violence under the laws of this State, any other State, or of the United States, or, if so convicted that my civil rights have been restored; and at least ten years have elapsed from the date of completion of the sentence without subsequent conviction of another felony involving moral turpitude; I am not a defaulter for any federal, state, county, municipal, or school system taxes required of such officeholder or candidate if such person has been finally adjudicated by a court of competent jurisdiction to owe those taxes, but such ineligibility may be removed at any time by full payment thereof, or by making payments to the tax authority pursuant to a payment plan, or under such other conditions as the General Assembly may provide by general law (pursuant to Ga. Const. Art. II, Sec. II, paragraph III); I will not knowingly violate any provisions of the Georgia Election Code (O.C.G.A. § 21-2) or of the rules or regulations adopted thereunder.

I understand that any false statement knowingly made by me in this Notice of Candidacy and Affidavit will subject me to criminal penalties as provided by law and I hereby request you to cause my name to be placed on the ballots to be used in such election as a candidate for the office I am seeking.

(Signature of Candidate)

Sworn to and subscribed before me this _____ day of _____, 20_____.

(Notary Public)

My Commission Expires_____

(Required by Ga. Election Code O.C.G.A. § 21.2.132.)

I desire that my name appear on the ballot as follows
(the surname of the candidate shall be as it appears
on the candidate’s voter registration card) :

Should I be elected, I desire that my name appear on official
documents as follows:

(Please Print)

(Please Print)

(over)

Check only one

1. ☐ I am running in a special election for a partisan office and my party affiliation is _____.
- ☐ I am running as a nonpartisan candidate.
- ☐ I am running as an independent candidate.
- ☐ I am running to be the nominee of the _____ Party (Body) nominated by:
- ☐ Convention;

☐ Other (Specify method of nomination and statute and party rule governing and allowing such method of nomination):

2. ☐ I am required to file the above Notice followed by a nomination petition containing at least _____ valid signatures due _____, _____.

☐ I am not required to submit a nomination petition pursuant to O.C.G.A. § 21-2-132, because I am:

- ☐ Running as a nonpartisan candidate.
- ☐ Running as an incumbent.
- ☐ Running in a special election.
- ☐ Running for a state-wide office nominated by a duly constituted political body convention.

3. ☐ I hereby tender check/money order in the amount of \$ _____.

NAME OF BANK: _____

CHECK NUMBER: _____

In the event that a candidate pays his or her qualifying fee with a check that is subsequently returned for insufficient funds, the superintendent shall automatically find that such candidate has not met the qualifications for holding the office being sought, unless the bank, credit union, or other financial institution returning the check certifies in writing by an officer's or director's oath that the bank, credit union, or financial institution erred in returning the check as prescribed in O.C.G.A. § 21-2-6(d).

☐ I hereby file a Pauper’s Affidavit, accompanied by a qualifying petition as prescribed in O.C.G.A. § 21-2-132(g), in lieu of paying the qualifying fee.

NOTE: CANDIDATES FOR THE FOLLOWING OFFICES MUST FILE AN ADDITIONAL AFFIDAVIT IN ACCORDANCE WITH THE LISTED CODE SECTION AND MAY HAVE OTHER REQUIREMENTS IN ORDER TO BE QUALIFIED TO SEEK OFFICE. CANDIDATES SHOULD REVIEW THE QUALIFICATIONS FOR THE OFFICE FOR WHICH THEY OFFER FOR ELECTION CAREFULLY.

CLERK OF SUPERIOR COURT	O.C.G.A. § 15-6-50(b)(2)
JUDGE OF THE PROBATE COURT	O.C.G.A. § 15-9-2(a)(2)
SHERIFF	O.C.G.A. § 15-16-1(c)(2)
CORONER	O.C.G.A. § 45-16-1(b)(2)
TAX RECEIVER	O.C.G.A. § 48-5-210(b)(2)
TAX COLLECTOR	O.C.G.A. § 48-5-210(b)(2)
TAX COMMISSIONER	O.C.G.A. § 48-5-210(b)(2)

CANDIDATE FORMS & DISCLOSURES



Georgia Government Transparency
& Campaign Finance Commission

KNOW THE LINGO

DOI

Declaration of Intention
to Accept Contributions

RC

Registration Form for
a Candidate's Campaign
Committee

COOSA

Choosing the Option of
Separate Accounting

PIN APP

Electronic Filing Access
Code Application

CCDR

Campaign Contribution
Disclosure Statement

FR&TS

Final Report &
Termination Statement

PFDS

Personal Financial
Disclosure Statement

TBD

Two Business
Day Report

Local Filing Officer

Individual a candidate for a
county or municipal office files
with. Usually the city clerk or
elections superintendent.

FORMS

Declaration of Intention to Accept Campaign Contributions

Reference: O.C.G.A. § 21-5-30(g)

- Must be filed **PRIOR** to accepting contributions.
- A candidate's personal funds expended for their campaign, except for payment of a qualifying fee, are considered campaign contributions.
- A new form must be filed if there is a break in office or if accepting contributions for a different office.
- County and Municipal candidates file this form with their local filing officer. All other candidates file with the Commission.

Registration Form for a Campaign Committee

Reference: O.C.G.A. §§ 21-5-3(2); 21-5-30(b)

- This form registers a candidate's campaign committee.
- A committee is required only if a candidate designates someone to file reports, accept money, or expend money on behalf of the campaign.
- A Chairperson and Treasurer are required to form a committee; however, they can be the same person and can be the candidate. If either position is vacant, the committee cannot accept contributions.
- The committee registration will remain in effect until the registration is canceled by the committee or the candidate.
- Filed with the Commission

Choosing the Option of Separate Accounting

Reference: O.C.G.A. §§ 21-5-43(a)(2); 21-5-30 (c)

- Permits candidates to accept contributions for multiple elections within an election cycle. Thus, a candidate may accept contributions for the general election in an election cycle even if the primary election has not occurred.
- A candidate must designate what election the contribution is accepted for on the applicable CCDR.
- Contributions received for a future election cannot be expended until the current election has occurred.
- If a candidate does not qualify or participate in a future election in an election cycle, the contributions received for the future election must be returned to contributors pro-rata.
- Filed with the Commission

Electronic Filing Access Code Application

Reference: O.C.G.A. § 21-5-34.1(a)

- Used for identification purposes for local and state candidates.
- Filed with the Commission.

DISCLOSURES

Campaign Contribution Disclosure Report

Reference: O.C.G.A. § 21-5-34

- A CCDR is a report filed by a candidate or campaign committee that discloses all contributions received and expenditures made during a reporting period.
- Six reports are due in an election year and two reports are due in a nonelection year. Filing Schedule is found at O.C.G.A. § 21-5-34(c).
- \$125 late fee is assessed when a report is filed late. However, there is a five-day grace period.
- Local candidates may be exempt from filing CCDRs if they file an Affidavit of Exemption and meet certain criteria.
- Candidates for any state or state-wide office must file electronically with the Commission and candidates for county and municipal offices file with their local filing officer.

Final Report & Termination Statement

Reference: O.C.G.A. § 21-5-34 (m)

- A FR&TS is a statement submitted with the campaign's final CCDR.
- It is filed by all campaigns within 10 days of the dissolution of the campaign.
- The Statement must identify the termination date as well as the person responsible for maintaining campaign records as required by the Act.
- To qualify to file a FR&TS, the filer must have a zero net balance, zero debt, and not be seeking or holding the office.
- Candidates for any state or state-wide office must file electronically with the Commission and candidates for county and municipal offices file with their local filing officer.

Personal Financial Disclosure Statement

Reference: O.C.G.A. § 21-5-50

- A PFDS is a statement filed by a candidate or public official in which the filer discloses information about financial activity for the preceding calendar year.
- A statement must be filed each year, even if information does not change.
- If running for a state-wide position additional information is required to be reported.
- No grace period and a \$125 late fee is assessed when a statement is filed after the due date.
- Candidates for any state or state-wide office must file electronically with the Commission and candidates for county and municipal offices file with their local filing officer.

Two Business Day Report

Reference: O.C.G.A. § 21-5-34 (c)(2)(C)

- A TBD is a report used to report individual contributions (including loans) of \$1,000.00 or more received between the date of the last CCDR due prior to the date the election for which the candidate has qualified and the date of such election.
- These contributions must be reported within two business days of receipt.
- This contribution must also be reported on the next scheduled CCDR.
- Candidates for any state or state-wide office must file electronically with the Commission and candidates for county and municipal offices file with their local filing officer.
- No grace period and a \$125 late fee is assessed when a statement is filed after the due date.

Georgia Government Transparency & Campaign Finance Commission

200 Piedmont Ave. SE, Suite 1416-West Tower, Atlanta, GA 30334

Phone: 404 463 1980 Website: www.ethics.ga.gov



About Form DOI (Declaration of Intent to Collect Campaign Contributions)

Who files the DOI Form?

Anyone who is not already a public officer and who plans to run for public office **must file a Declaration of Intent to Accept Campaign Contributions BEFORE** accepting such contributions. If you are already a public officer and plan to run for re-election in the same office, you do not have to file a new DOI form. If you plan to run for a different office, however, you would have to file a DOI form

When is the DOI Form Filed?

The DOI form **MUST BE FILED BEFORE THE CANDIDATE ACCEPTS CAMPAIGN CONTRIBUTIONS!**

Where is the DOI Form Filed?

Local Level candidates file the current DOI form with their **Local Filing Officer (CITY)**

More Information and Electronic Forms may be obtained at:

<http://ethics.ga.gov/filer-information/forms/>



Georgia Government Transparency & Campaign Finance Commission
 200 Piedmont Avenue S.E. | Suite 1416 - West Tower | Atlanta Georgia, 30334

**DECLARATION OF INTENTION TO ACCEPT CAMPAIGN CONTRIBUTIONS (FORM DOI) –
 COUNTY/MUNICIPAL LEVEL FILERS**

INCOMPLETE FORMS WILL NOT BE PROCESSED • If form is handwritten, it must be legible.

1	Today's Date: _____	
2	Candidate (full name): _____ Address: _____ City, State, Zip: _____ Telephone (optional): _____ Email: _____	
3	Name County/City: _____ Name of Office Sought or Held: _____ (include office, district, post, or judicial seat)	Party Affiliation (optional): <input type="checkbox"/> Democrat <input type="checkbox"/> Non-Partisan <input type="checkbox"/> Republican <input type="checkbox"/> Other
4	Next Election Year: _____	

Complete sections 5 and 6 ONLY if you have a campaign committee.
 This information does not register a campaign committee. (Please use Form RC to register.)

5	Campaign Committee Chairperson (full name): _____ Address: _____ City, State, Zip: _____ Email : _____
6	Treasurer (full name): _____ Address: _____ City, State, Zip: _____ Email : _____

I CERTIFY THAT THIS STATEMENT IS COMPLETE, TRUE AND ACCURATE.

 Signature of Candidate

 Date

COUNTY/MUNICIPAL FILERS: File this form directly with the Local Filing Officer in your county and/or municipality
LOCAL FILING OFFICERS: Send a copy via email to localreports@ethics.ga.gov



CAMPAIGN COMMITTEES

About Form RC (Registration of a Candidate Committee)

The Form RC must be filed with the Commission by every candidate who forms a campaign committee in order to accept contributions, make expenditures, or maintain the candidate's records and reports. **The Form RC must be filed with the Commission (Not the City Clerk)** prior to accepting campaign contributions.

Who Files Form RC

This form is an optional form, used by a Candidate to register his/her campaign committee

When to file Form RC?

If a candidate forms a campaign committee, the candidate must register the committee with the State Ethics Commission prior to accepting any contributions through or in the name of the committee. No contributions may be accepted at any time there is a vacancy in either the position of chairman or treasurer. One person may serve as both chairperson and treasurer. The candidate may serve as the chairperson and treasurer. No candidate may have more than one committee.

Why file Form RC?

Candidates are not required to have a campaign committee. Having a campaign committee can assist a candidate in the campaign process.

RC FORM CAN BE FOUND ELECTRONICALLY AT:

<http://ethics.ga.gov/filer-information/forms/>



Georgia Government Transparency & Campaign Finance Commission

200 Piedmont Avenue S.E. | Suite 1416 - West Tower | Atlanta Georgia, 30334

REGISTRATION FORM FOR A CANDIDATE CAMPAIGN COMMITTEE (FORM RC) – COUNTY/MUNICIPAL LEVEL FILERS

Any substantive changes to the registration information of a committee must be updated within 7 business days
INCOMPLETE FORMS WILL NOT BE PROCESSED • If form is handwritten, it must be legible.

ALL LOCAL LEVEL CANDIDATES & ELECTED OFFICIALS: File this form directly with the Campaign Finance Commission via mail or hand-delivery

1	Today's Date: _____	Select Form Type: <input type="checkbox"/> Original <input type="checkbox"/> Amended
2	Committee (Full Name): _____ Address: _____ City, State, Zip: _____ Telephone Number (optional): _____ Email: _____	
3	Campaign Committee Chairperson (full name): _____ Address: _____ City, State, Zip: _____ Email : _____	
4	Treasurer (full name): _____ Address: _____ City, State, Zip: _____ Email : _____	
5	Candidate (full name): _____ Address: _____ City, State, Zip: _____ Email : _____	
6	Name County/City: _____ Name of Office Sought or Held: _____ (include office, district, post, or judicial seat)	Party Affiliation (optional): <input type="checkbox"/> Democrat <input type="checkbox"/> Non Partisan <input type="checkbox"/> Republican <input type="checkbox"/> Other

I CERTIFY THAT THIS STATEMENT IS COMPLETE, TRUE AND ACCURATE.

Signature of Person Registering Committee

Date

ALL LOCAL LEVEL CANDIDATES & ELECTED OFFICIALS: File this form directly with the Campaign Finance Commission via mail or hand-delivery

AFFIDAVIT OF EXEMPTION (O.C.G.A. § 21-5-34(d.1))



Georgia Government Transparency
& Campaign Finance Commission

WHAT IS THE AFFIDAVIT OF EXEMPTION?

The Affidavit of Exemption is a written, sworn statement completed by a candidate or public officer if they do not plan to accept more than \$2,500 in contributions or expend more than \$2,500 in expenditures during an election cycle. Filing the Affidavit exempts the candidate or public officer from Campaign Contribution Disclosure Report (CCDR) filing requirements.

WHERE IS AN AFFIDAVIT OF EXEMPTION FILED?

An Affidavit of Exemption is filed with the candidate's or public officer's local filing officer. Generally, the local filing officer for municipal candidates and public officers is the city clerk of the municipality in which the candidate is seeking office or in which the public officer holds office and the local filing officer for county candidates and public officers is the elections superintendent for the county in which the candidate is seeking office or in which the public officer holds office.

WHEN CAN THE AFFIDAVIT OF EXEMPTION BE FILED?

The Affidavit of Exemption may be filed at any time during an election cycle. However, best practice is for a candidate or public officer to file an Affidavit at the beginning of each election cycle, immediately after qualifying for office, or immediately after filing a Declaration of Intention to Accept Campaign Contributions (DOI). If a candidate files an Affidavit after CCDRs become due, the candidate is responsible for filing all CCDRs due prior to filing the Affidavit.

WHEN DOES THE AFFIDAVIT OF EXEMPTION EXPIRE?

The Affidavit of Exemption is good for one election cycle. After an election cycle concludes, a public officer will need to file a new Affidavit to be exempt from CCDR filing requirements in the new election cycle.

WHO MAY FILE THE AFFIDAVIT OF EXEMPTION?

Candidates for county or municipal offices or public officers currently holding a county or municipal office who do not intend to accept more than \$2,500 in contributions or expend more than \$2,500 in expenditures during an election cycle.

Q: What if a candidate or public officer who has filed the Affidavit of Exemption expends more than \$2,500 or accepts more than \$2,500 in contributions during the election cycle?

A: If a candidate or public officer exceeds the \$2,500 limit but does not exceed \$5,000 in contributions and expenditures, then they must file a June 30th CCDR and December 31st CCDR in the election year. If the candidate or public officer exceeds \$5,000 in contributions and expenditures, then they must file all CCDRs due in an election year as prescribed by O.C.G.A. § 21-5-34(c)(2).

Q: What if a candidate or public official does not file an Affidavit of Exemption?

A: If a candidate or public officer does not file an Affidavit of Exemption, then they must file CCDRs in accordance with the filing schedule found at O.C.G.A. § 21-5-34(c).

STATE OF GEORGIA

**Georgia Government Transparency and Campaign Finance Commission
200 Piedmont Ave SE, Suite 1402-West Tower, Atlanta, GA 30334**

**AFFIDAVIT OF A CANDIDATE'S INTENT NOT TO EXCEED \$2,500 IN
CONTRIBUTIONS AND/OR EXPENDITURES**

Per O.C.G.A. §21-5-34(d)(d.1)(1),

_____ is a candidate for /public officer of
(Full Name of Candidate)

_____ in _____
(Office Sought/or Held) (City or County)

By submitting this form I am affirming that I, the above named candidate, **do not** intend to accept during this election cycle* a combined total of contributions exceeding \$2,500.00 for the campaign nor make a combined total of expenditures exceeding \$2,500. If the above named candidate does not exceed \$2,500.00 in contributions or expenditures then the candidate **SHALL** not have to file a report under O.C.G.A. §21-5-34 (c).

I understand that if I, the above named candidate, exceed the \$2,500 limit for either accepting contributions or making expenditures for such campaign during the election cycle, but do not accept a combined total of contributions exceeding \$5,000.00 or make expenditures exceeding \$5,000.00 then I, the above named candidate, **SHALL** be required to file only the June 30 and December 31 reports required by O.C.G.A. §21-5-34 (c) (2). The first of such reports shall include all contributions received and expenditures made beginning January 1 of such calendar year.

Furthermore, I understand that if I, the above named candidate accepts a combined total of contributions exceeding \$5,000.00 or makes expenditures exceeding \$5,000.00 for such campaign during any such election cycle, then such candidate or campaign committee chairperson or treasurer shall thereupon be subject to the reporting requirements of this Code section the same as if the written notice authorized by this subsection had not been filed.

*"Election cycle" means the period from the day following the date of an election or appointment of a person to elective public office through and including the date of the next such election of a person to the same public office and shall be construed and applied separately for each elective office.

State of Georgia

County of _____

I, the undersigned, being duly sworn, do swear or affirm, certify and say that this affidavit and the information hereinabove is true, complete and correct to the best of my knowledge and belief.

Sworn to and subscribed before me on _____, _____

Signature of Notary Public

Signature of Candidate/Chairman/Treasurer filing Affidavit

My Commission expires on _____, _____

Notary Seal



Form CCDR

A Campaign Contribution Disclosure Report (CCDR) is a report filed with the Commission by a candidate, committee or public officer which details all expenditures made and all contributions received by the candidate or the campaign committee.

Municipal Candidates must submit their Campaign Contribution Disclosure Report (CCDR) by the filing deadline with **the City Filing Officer/Elections Superintendent.**

Campaign Contribution Disclosure Report

Georgia Government Transparency and Campaign Finance Commission

200 Piedmont Avenue S.E. | Suite 1416 West Tower | Atlanta, GA 30334 | 404-463-1980 | www.ethics.ga.gov

1. Report Type <small>(Select One)</small> <input type="checkbox"/> Original <input type="checkbox"/> Amendment Amendment # _____	2. Filing is being made on behalf of (Select One): Candidate or Public Official Office Held or Sought _____ <small>(Include county, municipality, district, post or judicial seat)</small> Filer ID _____ <small>(Filer ID that begins with the letter "C")</small> Organization or Person Other than Candidate's Campaign Committee Committee Name: _____ Filer ID: _____ <small>(Filer ID that begins with the letter "NC")</small>	Use Earlier of Post Mark or Hand-Delivered Date <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
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3. Identifying and Contact Information

- (1) _____ (2) _____
Full Name of Candidate or Other Than Candidate Campaign Committee Name Today's Date
- (3) _____
Mailing Address City State Zip Code
- (4) _____ and/ or _____
Primary Contact Phone Number E-Mail
- (5) If a Candidate or Public Official is there a campaign committee (one or more persons) to make campaign transactions, keep financial records of the campaign or file the reports? ☐ Yes ☐ No
- (6) If yes, is the committee registered with the Commission? ☐ Yes ☐ No
- (7) If yes, complete the following: _____
Name of Committee Chairperson Name of Committee Treasurer

4. Period for which you are Reporting

You Must Check Only One Box

My Non-Election Year	My Election Year	Run-Offs <small>(Report required only if you are in a Run-Off Election)</small>	Special Election
<input type="checkbox"/> June 30, _____ (year) <input type="checkbox"/> December 31, _____ (year)	<input type="checkbox"/> January 31, _____ (year) <input type="checkbox"/> April 30, _____ (year) <input type="checkbox"/> June 30, _____ (year) <input type="checkbox"/> September 30, _____ (year) <input type="checkbox"/> October 25, _____ (year) <input type="checkbox"/> Dec. 31, _____ (year)	<input type="checkbox"/> 6 days before Primary Run-Off _____ (year) <input type="checkbox"/> 6 days before General Run-Off _____ (year) <input type="checkbox"/> 6 days before Special Primary Run-Off _____ (year) <input type="checkbox"/> 6 days before Special Run-Off _____ (year)	<input type="checkbox"/> 15 days before Special Primary, _____ (year) <input type="checkbox"/> 15 days before Special, _____ (year) <input type="checkbox"/> Dec. 31, _____ (year)
Supplemental Reporting <input type="checkbox"/> June 30, _____ (year) <input type="checkbox"/> December 31, _____ (year) <small>*Supplemental reports are required of candidates who have unsuccessfully campaigned for office or have resigned from office. See O.C.G.A. § 21-5-34i</small>			

State of _____ County of _____

I, _____, being duly sworn (affirm), depose and say that the information in this report form is complete, true, and correct. Further, I affirm that the contents in this report are the same as the contents in the electronic filing submitted, if also electronically filed.

Sworn to and subscribed before me on _____, 20____

Signature of Notary Public

Commission Expiration

 a. *Signature of Candidate*
 b. *Organization/Chairperson/Treasurer*

State of Georgia

Campaign Contribution Disclosure Report

Summary Report

CONTRIBUTIONS RECEIVED

1	<input type="checkbox"/> I have no contributions to report. <input type="checkbox"/> I have the following contributions, including Common Source, to report:	In-Kind Estimated Value	Cash Amount
2	A. If this is the first time to file a disclosure report for the current office sought, ENTER 0 in both columns (one time only); or B. If this is the first report of this Election Cycle*, ENTER 0 in the in-kind column and list any net balance on hand brought forward from the previous election cycle in the cash amount column (Line 15 of previous report, or total funds left over at year end of previous cycle); or C. If this filing is the second or subsequent filing of this Election Cycle, list totals from Line 6 of previous report in both the in-kind and cash amount columns.		
3	Total amount of all itemized contributions received in this reporting period which is listed on the "Itemized Contributions" page.		
3a	All loans received this reporting period.		
3b	Interest earned on campaign account this reporting period.		
3c	Total amount of investments sold this reporting period.		
3d	Total amount of cash dividends and interest paid out this reporting period.		
4	Total amount of all separate contributions of \$100 or less received in this reporting period and not listed on the "Itemized Contributions" page. "Common Source" contributions must be aggregated on the "Itemized Contributions" page.		
5	Total contributions reported this period. (Line 3 + 3a + 3b + 3c + 3d + 4)		
6	Total contributions to date. Total to be carried forward to next report of this election cycle*. (Line 2 + 5)		

EXPENDITURES MADE

7	<input type="checkbox"/> I have no expenditures to report. <input type="checkbox"/> I have the following expenditures to report:		
8	Total expenditures made and reported prior to this reporting period. If this is the A. First report of this Election Cycle*, ENTER 0. B. Second or subsequent filing ENTER Line 12 of previous report.		
9	Total amount of all itemized expenditures made in this reporting period which are listed on the "Itemized Expenditures" page.		
10	Total amount of all separate expenditures of \$100.00 or less that were made in this reporting period and not listed on the "Itemized Expenditures" page		
11	Total expenditures reported this period. (Line 9 + 10)		
12	Total expenditures to date. Total to be carried forward to next report of this election cycle*. (Line 8 + 11)		

INVESTMENTS

13	Total value of investments held at the beginning of this reporting period.		
14	Total value of investments held at the end of this reporting period.		

TOTAL NET BALANCE ON HAND

15	Net balance on hand. (Line 6 - 12 + 14)		
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* O.C.G.A. 21-5-3(10) : Election cycle means the period from the day following the date of an election or appointment of a person to elective public office through and of the next such election of a person to the same public office and shall be construed and applied separately for each elective office including the date.

State of Georgia
Campaign Contribution Disclosure Report
Outstanding Indebtness

Election Cycle*: _____ Election Year: _____		<u>Amount</u>
1	Outstanding indebtedness at the beginning of this reporting period.	
2	Loans received this reporting period.	
3	Deferred payment of expenses this reporting period	
4	Payments made on loans this reporting period.	
5	Credits received on loans this reporting period	
6	Payments this reporting period on previously deferred expenses.	
7	Total indebtedness at the close of this reporting period. (Line 1 + 2 + 3 - 4 - 5 - 6)	
Election Cycle*: _____ Election Year: _____		<u>Amount</u>
1	Outstanding indebtedness at the beginning of this reporting period.	
2	Loans received this reporting period.	
3	Deferred payment of expenses this reporting period	
4	Payments made on loans this reporting period.	
5	Credits received on loans this reporting period	
6	Payments this reporting period on previously deferred expenses.	
7	Total indebtedness at the close of this reporting period. (Line 1 + 2 + 3 - 4 - 5 - 6)	
Election Cycle*: _____ Election Year: _____		<u>Amount</u>
1	Outstanding indebtedness at the beginning of this reporting period.	
2	Loans received this reporting period.	
3	Deferred payment of expenses this reporting period	
4	Payments made on loans this reporting period.	
5	Credits received on loans this reporting period	
6	Payments this reporting period on previously deferred expenses.	
7	Total indebtedness at the close of this reporting period. (Line 1 + 2 + 3 - 4 - 5 - 6)	

* Election Cycle (Primary, General, Special, Special Primary, Run-Off Primary, Run-Off General, Run-Off Special, Run-Off Special Primary)

Public Officer/Candidate/Other Than Candidate Committee Name _____

State of Georgia Campaign Contribution Disclosure Report Itemized Contributions

Must list contributions received by a single contributor for which the aggregate total more than \$100.00.

Note: Loans are no longer reported in "Itemized Contributions" section. See Loan Reporting section below.

Full Name of Contributor Mailing Address (Affiliation of Committee if any)	Contributor		Election Cycle**	Cash Amount	In-Kind Contributions
	Received Date Contribution Type*	Occupation & Employer			Estimated Value
					Description
First Name or Business Name	Date	Occupation	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special	Cash Amt.	Est. Value
Last Name					
Address					
Address2					
City					
State	Zip				
Aff. Comm.					
First Name or Business Name	Date	Occupation	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special	Cash Amt.	Est. Value
Last Name					
Address					
Address2					
City					
State	Zip				
Aff. Comm.					
First Name or Business Name	Date	Occupation	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special	Cash Amt.	Est. Value
Last Name					
Address					
Address2					
City					
State	Zip				
Aff. Comm.					

Itemized Contributions Page Total \$ _____ \$ _____

CFC-CCDR 10/19

First Name or Business Name		Date	Occupation	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Cash Amt.	Est. Value
Last Name						
Address						
Address2		<input type="checkbox"/> Monetary	Employer			Description
City		<input type="checkbox"/> In-Kind				
State	Zip	<input type="checkbox"/> Common Source				
Aff. Comm.		<input type="checkbox"/> Credit Received on Loan				
First Name or Business Name		Date	Occupation	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Cash Amt.	Est. Value
Last Name						
Address						
Address2		<input type="checkbox"/> Monetary	Employer			Description
City		<input type="checkbox"/> In-Kind				
State	Zip	<input type="checkbox"/> Common Source				
Aff. Comm.		<input type="checkbox"/> Credit Received on Loan				
First Name or Business Name		Date	Occupation	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Cash Amt.	Est. Value
Last Name						
Address						
Address2		<input type="checkbox"/> Monetary	Employer			Description
City		<input type="checkbox"/> In-Kind				
State	Zip	<input type="checkbox"/> Common Source				
Aff. Comm.		<input type="checkbox"/> Credit Received on Loan				
First Name or Business Name		Date	Occupation	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Cash Amt.	Est. Value
Last Name						
Address						
Address2		<input type="checkbox"/> Monetary	Employer			Description
City		<input type="checkbox"/> In-Kind				
State	Zip	<input type="checkbox"/> Common Source				
Aff. Comm.		<input type="checkbox"/> Credit Received on Loan				
<div style="text-align: right;">Itemized Contributions Page Total \$ _____ \$ _____</div>						

* Contribution Type (Monetary, In-Kind, Common Source, Credit Received on Loan)

** Election Cycle (Primary, General, Special, Special Primary, Run-Off Primary, Run-Off General, Run-Off Special, Run-Off Special Primary)

*** If any such person(s) shall have a fiduciary relationship to the lending institution or party making the advance or extension of credit

Loan Reporting

Name of Lender & Mailing Address	1.Date of Loan 2.Amount of Loan 3.Election Cycle**	Person(s) responsible for repayment of loan & Mailing Address	1.Occupation & 2.Place of Employment 3.Fiduciary Relationship***
Lender Name (First Name, Business, Inst.)	1.	First Name	1.
Lender Last Name	2.	Last Name	2.
Address	3. <input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Address	3. <input type="checkbox"/> Public Officer <input type="checkbox"/> Candidate <input type="checkbox"/> Other Than Candidate Committee Name
Address2		Address2	
City		City	
State Zip		State Zip	
Lender Name (First Name, Business, Inst.)		1.	
Lender Last Name	2.	Last Name	2.
Address	3. <input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Address	3. <input type="checkbox"/> Public Officer <input type="checkbox"/> Candidate <input type="checkbox"/> Other Than Candidate Committee Name
Address2		Address2	
City		City	
State Zip		State Zip	
Reference: OCGA § 21-5-34(b)(1)		Loan Page Total \$ _____	

* Contribution Type (Monetary, In-Kind, Common Source, Credit Received on Loan)

** Election Cycle (Primary, General, Special, Special Primary, Run-Off Primary, Run-Off General, Run-Off Special, Run-Off Special Primary)

*** If any such person(s) shall have a fiduciary relationship to the lending institution or party making the advance or extension of credit

State of Georgia Campaign Contribution Disclosure Report Itemized Expenditures

Must list expenditures made to a single recipient for which the aggregate total more than \$100.00.

List Name and Mailing Address of Recipient		Exp. Date Exp. Type*	Occupation & Employer	Expenditure Purpose	Amount Paid
First Name		Date	Occupation		
Last Name					
Address		<input type="checkbox"/> Expenditure In-Kind <input type="checkbox"/> Loan Repayment <input type="checkbox"/> Refund <input type="checkbox"/> Reimbursement <input type="checkbox"/> Credit Card <input type="checkbox"/> 3rd Party <input type="checkbox"/> Deferred Payment <input type="checkbox"/> Payment on Deferred Expense <input type="checkbox"/> Investment	Employer		
Address2					
City					
State	Zip				
First Name		Date	Occupation		
Last Name					
Address		<input type="checkbox"/> Expenditure In-Kind <input type="checkbox"/> Loan Repayment <input type="checkbox"/> Refund <input type="checkbox"/> Reimbursement <input type="checkbox"/> Credit Card <input type="checkbox"/> 3rd Party <input type="checkbox"/> Deferred Payment <input type="checkbox"/> Payment on Deferred Expense <input type="checkbox"/> Investment	Employer		
Address2					
City					
State	Zip				
First Name		Date	Occupation		
Last Name					
Address		<input type="checkbox"/> Expenditure In-Kind <input type="checkbox"/> Loan Repayment <input type="checkbox"/> Refund <input type="checkbox"/> Reimbursement <input type="checkbox"/> Credit Card <input type="checkbox"/> 3rd Party <input type="checkbox"/> Deferred Payment <input type="checkbox"/> Payment on Deferred Expense <input type="checkbox"/> Investment	Employer		
Address2					
City					
State	Zip				

Page Total \$ _____

* Expenditure Type (Expenditure, In-Kind, Loan Repayment, Refund, Reimbursement, Credit Card, 3rd Party, Deferred Payment on Deferred Expense, Investment)
Public Officer/Candidate/Other Than Candidate Committee Name _____

CFC-CCDR 10/19

List Name and Mailing Address of Recipient		Exp. Date Exp. Type*	Occupation & Employer	Expenditure Purpose	Amount Paid
First Name		Date	Occupation		
Last Name					
Address		<input type="checkbox"/> Expenditure <input type="checkbox"/> In-Kind <input type="checkbox"/> Loan Repayment <input type="checkbox"/> Refund <input type="checkbox"/> Reimbursement <input type="checkbox"/> Credit Card <input type="checkbox"/> 3rd Party <input type="checkbox"/> Deferred Payment <input type="checkbox"/> Payment on Deferred Expense <input type="checkbox"/> Investment	Employer		
Address2					
City					
State	Zip				
First Name		Date	Occupation		
Last Name					
Address		<input type="checkbox"/> Expenditure <input type="checkbox"/> In-Kind <input type="checkbox"/> Loan Repayment <input type="checkbox"/> Refund <input type="checkbox"/> Reimbursement <input type="checkbox"/> Credit Card <input type="checkbox"/> 3rd Party <input type="checkbox"/> Deferred Payment <input type="checkbox"/> Payment on Deferred Expense <input type="checkbox"/> Investment	Employer		
Address2					
City					
State	Zip				
First Name		Date	Occupation		
Last Name					
Address		<input type="checkbox"/> Expenditure <input type="checkbox"/> In-Kind <input type="checkbox"/> Loan Repayment <input type="checkbox"/> Refund <input type="checkbox"/> Reimbursement <input type="checkbox"/> Credit Card <input type="checkbox"/> 3rd Party <input type="checkbox"/> Deferred Payment <input type="checkbox"/> Payment on Deferred Expense <input type="checkbox"/> Investment	Employer		
Address2					
City					
State	Zip				
First Name		Date	Occupation		
Last Name					
Address		<input type="checkbox"/> Expenditure <input type="checkbox"/> In-Kind <input type="checkbox"/> Loan Repayment <input type="checkbox"/> Refund <input type="checkbox"/> Reimbursement <input type="checkbox"/> Credit Card <input type="checkbox"/> 3rd Party <input type="checkbox"/> Deferred Payment <input type="checkbox"/> Payment on Deferred Expense <input type="checkbox"/> Investment	Employer		
Address2					
City					
State	Zip				

* Expenditure Type (Expenditure, In-Kind, Loan Repayment, Refund, Reimbursement, Credit Card, 3rd Party, Deferred Payment on Deferred Expense, Investment)Public Officer/Candidate/Other Than Candidate Committee Name Page Total \$ _____

State of Georgia

Campaign Contribution Disclosure Report

Investments Statement

1. Investment Name	Account #
Institution/Person Holding Account _____ Mailing Address _____ Address2 _____ <div style="display: flex; justify-content: space-between; margin-top: 10px;"> City _____ State _____ Zip _____ </div>	Value at beginning of reporting period \$
	Value at end of reporting period \$
	Difference in value \$
	Interest Paid Out \$
	Cash Dividends \$

Investment Transactions					
<u>Date</u>	<u>Person(s) Involved in Transaction</u>	<u>Value of investment purchased</u>	<u>Value of investment sold</u>	<u>Profit</u>	<u>Loss</u>

2. Investment Name	Account #
Institution/Person Holding Account _____ Mailing Address _____ Address2 _____ <div style="display: flex; justify-content: space-between; margin-top: 10px;"> City _____ State _____ Zip _____ </div>	Value at beginning of reporting period \$
	Value at end of reporting period \$
	Difference in value \$
	Interest Paid Out \$
	Cash Dividends \$

Investment Transactions					
<u>Date</u>	<u>Person(s) Involved in Transaction</u>	<u>Value of investment purchased</u>	<u>Value of investment sold</u>	<u>Profit</u>	<u>Loss</u>

<u>Total value of investments at beginning of reporting period \$</u> <u>Total value of investments at end of reporting period \$</u> <u>Total difference in value \$</u>	Page Total Cash Dividends: \$ _____ Page Total Interest Paid Out: \$ _____ Page Total Profit: \$ _____ Page Total Loss: \$ _____
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State of Georgia
Campaign Contribution Disclosure Report
Addendum Statement

The Addendum Statement should be used for explanation of any additional information needed to complete an accurate filing of this report.
Information that is to be reported in the body of the report **should not** be listed on Addendum Statement.



Personal Financial Disclosure Statement **(PFDS)**

CANDIDATE: Candidates for Municipal Elections must file a [PFDS](#) within 15 days after qualifying for election .

Municipal Candidates must submit their Personal Financial Disclosure Statement (PFD by the filing deadline with **the City Filing Officer/Elections Superintendent.**

<http://media.ethics.ga.gov/Commission/2011Forms/4/CCDRFDPIN-Candidate2011.pdf>

STATE OF GEORGIA

PERSONAL FINANCIAL DISCLOSURE STATEMENT

200 Piedmont Avenue S.E. | Suite 1402 West Tower | Atlanta, GA 30334
| 404-463-1980 | www.ethics.ga.gov

Use Earlier of Post Mark
or Hand Delivered Date

☐ Original ☐ Amendment (Enter date of statement being amended) _____

Date of this Statement: _____ Covering Calendar Year: _____

Name of Public Officer or Candidate: _____
First Middle Last

Mailing Address: _____
Street or P.O. Box City County State Zip code

Telephone Number: (Office/Home) _____ (E-Mail) _____

Name of Public Office Held or Sought: _____ Filer ID: _____
(Filer ID that begins with the letter "F")

Check One:

☐ Elected City or County Officer

☐ Candidate for City or County Office

WHO FILES A FINANCIAL DISCLOSURE STATEMENT:

Each public officer holding office in Georgia, and each person who qualifies as a candidate for election as a public officer for one of the offices listed below, and all others on the following list.

- (A) Every constitutional officer;
- (B) Every elected state official;
- (C) The executive head of every state department or agency, whether elected or appointed;
- (D) Each member of the General Assembly;
- (E) Every elected county official, every elected county or area school superintendent, and every elected member of a county or area board of education; and
- (F) Every elected municipal officer.

WHEN TO FILE A FINANCIAL DISCLOSURE STATEMENT:

Public Officer: A Financial Disclosure Statement is filed not before January 1 and not later than July 1 of each year that a public officer holds office (except the year of election). The information to be provided shall be that from the preceding calendar year.

If the public officer chooses not to run for re-election or for another public office no Financial Disclosure Statement need be filed in the year qualifying to succeed him takes place. A public officer shall not be deemed to hold the office in a year in which the public officer holds office for less than 15 days.

Candidate for Public Office: A Financial Disclosure Statement covering the period of the preceding calendar year shall be filed no later than the fifteenth day following the date of qualifying as a candidate. Candidates for state wide office file not later than seven days after qualifying for office. Only one Financial Disclosure Statement is required per calendar year.

Special requirements for State Wide Candidates: Candidates for a public office elected state wide must file their Financial Disclosure Statements not later than seven days after qualifying or filing a notice of candidacy. State wide candidates must disclose more information than other candidates for public office and the additional disclosure sections required of state wide candidates must be completed in the year of election filing.

WHERE TO FILE A FINANCIAL DISCLOSURE STATEMENT:

State /Statewide Office: Georgia Government Transparency & Campaign Finance Commission

County: County Election Superintendent

Municipality: City Clerk or Chief Executive Officer

**SECTION I MONETARY FEES
RECEIVED**
(This section to be completed by Public Officers only)

Identify each monetary fee or honorarium accepted from speaking engagements, participation in seminars, discussion panels, or other activities that directly relate to the official duties of, or to the office of the public officer, with a statement identifying the fee or honorarium and the person from whom it was accepted. (You may attach additional sheets of paper if necessary.)

I received:

- ☐ No monetary fee or honorarium.
- ☐ Monetary fee(s) or honoraria as shown below.

**Identify Fee or Honorarium
And Amount Accepted**

Identifying Information of Person from Who Accepted

**SECTION II FIDUCIARY
POSITIONS**

Name all fiduciary positions held by the candidate for public office or the public officer at any time during the covered year. (You may expand this section if necessary to include all positions.) A **fiduciary position** is any position imposing a duty to act primarily for another's benefit as officer, director, manager, partner, guardian, or other designations of general responsibility of a business entity. A fiduciary position may be a paid or unpaid position. A **business entity** is any corporation, sole proprietorship, partnership, limited partnership, limited liability company, limited liability partnership, professional corporation, enterprise, franchise, association, trust, joint venture, or other entity, whether profit or nonprofit. (You may attach additional sheets of paper if necessary.)

I held:

- ☐ No fiduciary positions in any business entity.
- ☐ Fiduciary positions in the following business entity(ies).

IDENTIFY:

1. Title of each position.
2. Name and address of business entity.
3. Principal activity of each business entity.

Business entity #1

Business entity #2

Business entity #3

Business entity #4

SECTION III

DIRECT OWNERSHIP INTERESTS IN BUSINESS ENTITY

Direct ownership interest is the holding or possession of good legal or rightful title of property or the holding or enjoyment of real or beneficial use of the property by any person and includes any interest owned **or** held by a spouse of the person if such interest is held jointly or as tenants in common between the person and spouse.

Identify the name, address and principal activity of any business entity and the office held by and the duties of the candidate for public office or public officer within a business entity any time during the covered year in which a direct ownership interest: (A) Is more than 5 percent of the total interest in the business; or (B) Has a net fair market value of more than \$5,000.00. (You may attach additional sheets of paper if necessary.)

I held:

- ☐ No direct ownership interests in any business entity.
- ☐ Direct ownership interests in the following business entity(ies).

IDENTIFY:

1. Name and address of business entity.
2. Principal activity of business entity.
3. The office held by the candidate or the public officer within the business entity.
4. The duties of the candidate or the public officer within such business entity.

Business entity #1

Ownership Interests

Check One or Both If Applicable

- ☐ Ownership interest is more than 5%
- ☐ Ownership interest has a net fair market value of more than \$5,000.00

Business entity #2

- ☐ Ownership interest is more than 5%
- ☐ Ownership interest has a net fair market value of more than \$5,000.00

Business entity #3

- ☐ Ownership interest is more than 5%
- ☐ Ownership interest has a net fair market value of more than \$5,000.00

Business entity #4

- ☐ Ownership interest is more than 5%
- ☐ Ownership interest has a net fair market value of more than \$5,000.00

Business entity #5

- ☐ Ownership interest is more than 5%
- ☐ Ownership interest has a net fair market value of more than \$5,000.00

SECTION IV

DIRECT OWNERSHIP INTERESTS IN REAL PROPERTY

Direct ownership interest is the holding or possession of good legal or rightful title of property or the holding or enjoyment of real or beneficial use of the property by any person and includes any interest owned **or** held by a spouse of the person if such interest is held jointly or as tenants in common between the person and spouse.

Identify each tract of real property in which the candidate for public office or public officer has a direct ownership interest as of December 31 of the covered year when that interest has a fair market value in excess of \$5,000.00. "Fair market" value means the appraised value of the property for ad valorem tax purposes. (You may attach additional sheets of paper if necessary.) Check one box to show the applicable valuation range for each tract.

I had:

- ☐ No ownership interests with a fair market value in excess of \$5,000.00
- ☐ Ownership interests with a fair market value in excess of \$5,000.00

IDENTIFY:

1. County where property is located.
2. State where property is located.
3. General description of property (give street address or location, size of tract, and nature or use of property).

Property #1

The Value of this tract is

- ☐ Between \$5,000 and \$100,000
- ☐ Between \$100,000.01 and \$200,000
- ☐ More than \$200,000

Property #2

The Value of this tract is

- ☐ Between \$5,000 and \$100,000
- ☐ Between \$100,000.01 and \$200,000
- ☐ More than \$200,000

Property #3

The Value of this tract is

- ☐ Between \$5,000 and \$100,000
- ☐ Between \$100,000.01 and \$200,000
- ☐ More than \$200,000

Property #4

The Value of this tract is

- ☐ Between \$5,000 and \$100,000
- ☐ Between \$100,000.01 and \$200,000
- ☐ More than \$200,000

Property #5

The Value of this tract is

- ☐ Between \$5,000 and \$100,000
- ☐ Between \$100,000.01 and \$200,000
- ☐ More than \$200,000

SECTION V
SPOUSE'S DIRECT OWNERSHIP INTERESTS IN REAL PROPERTY

Identify each tract of real property in which the filer's spouse has a direct ownership interest as of December 31 of the covered year when that interest has a fair market value in excess of \$5,000.00 (You may attach additional sheets of paper if necessary.) Check one box to show the applicable valuation range for each tract.

My spouse had:

- ☐ No ownership interests with a fair market value in excess of \$ 5,000.00
- ☐ Ownership in the following tracts with a fair market value in excess of 5,000.00

IDENTIFY:

1. County where property is located.
2. State where property is located.
3. General description of property (give street address or location, size of tract, and nature or use of property).

Property #1

The Value of this tract is

- ☐ Between \$ 5,000 and \$100,000
- ☐ Between \$100,000.01 and \$200,000
- ☐ More than \$200,000

Property #2

The Value of this tract is

- ☐ Between \$ 5,000 and \$100,000
- ☐ Between \$100,000.01 and \$200,000
- ☐ More than \$200,000

Property #3

The Value of this tract is

- ☐ Between \$ 5,000 and \$100,000
- ☐ Between \$100,000.01 and \$200,000
- ☐ More than \$200,000

Property #4

The Value of this tract is

- ☐ Between \$ 5,000 and \$100,000
- ☐ Between \$100,000.01 and \$200,000
- ☐ More than \$200,000

Property #5

The Value of this tract is

- ☐ Between \$ 5,000 and \$100,000
- ☐ Between \$100,000.01 and \$200,000
- ☐ More than \$200,000

SECTION VI
EMPLOYMENT AND FAMILY MEMBERS

Filer's Occupation _____
Filer's Employer _____
Employer's Address _____
Employer's Principal Activity _____

Filer's Spouse's Name _____
Spouse's Occupation _____
Spouse's Employer _____
Address of Spouse's Employer _____
Principal Activity of Spouse's Employer _____

SECTION VII
INVESTMENT INTERESTS

List the name of any investment (do not list individual stocks and bonds that are held by mutual funds), in which the filer (either individually or with any other legal or natural person or entity) owns a direct ownership interest that:

1. Is more than 5 percent of the total interests in such business or investment, or
2. Has a net fair market value of more than \$5,000.00.

Business or Investment Entity #1
Name _____

Business or Investment Entity #2
Name _____

Business or Investment Entity #3
Name _____

Business or Investment Entity #4
Name _____

SECTION VIII
KNOWN BUSINESS OR INVESTMENT INTERESTS OF SPOUSE AND DEPENDENT CHILDREN

Identify any business or investment known to the filer in which the filer's spouse or dependent children have a direct ownership interest (either individually or with any other legal or natural person or entity) which interest:

1. is more than 5 percent of the total interest in the business or investment,
2. has a net fair market value exceeding \$10,000.00, or
3. is one in an entity for which the filer's spouse or a dependent child serves as an officer, director, equitable partner, or trustee.

(Do not list individual stocks and bonds that are held by mutual funds.)

Business or Investment Entity #1
Name _____

Business or Investment Entity #2
Name _____

Business or Investment Entity #3
Name _____

Business or Investment Entity #4
Name _____

SECTION IX
ANNUAL PAYMENTS RECEIVED
FROM THE STATE OF GEORGIA
(This section to be completed by Public Officers only)

Identify all annual payments in excess of \$10,000.00 received by the public officer, or by any business entity identified in Section III above, from the State or any agency, department, commission or authority created by the State, and authorized and exempted from disclosure under O.C.G.A. § 45-10-25.

I received:

- ☐ No annual payments in excess of \$10,000.00 from any State entity.
☐ Annual payments in excess of \$10,000.00 from the below named State entity(ies).

IDENTIFY:

1. Name and address of State entity making the payments.
2. Amount of annual payment.
3. The general nature of the consideration rendered for the payment(s).

State entity source #1

State entity source #2

VERIFICATION BY OATH OR AFFIRMATION

State of Georgia _____ County of _____

I, the undersigned, being duly sworn (affirm), depose and say that the information in this statement is complete, true, and correct.

Sworn to and subscribed before me on
_____, 20____.

Signature of Notary Public

Signature of Candidate or Public Officer

PENALTIES: Any person who knowingly fails to comply with or who knowingly violates any of the provisions of the Ethics in Government Act shall be guilty of a misdemeanor.

My Commission expires _____.

The Two Business Day (TBD) Report is used to report contributions (including loans) of \$1,000 or more, that are received between the last report due before an election and the election itself. The contribution(s) must be reported to the Commission within two business days of receipt of the contribution **and** reported on the next regularly scheduled campaign contribution disclosure report.

The following identifying information is required

- *Full name of the contributor
- *Mailing address of the contributor
- *PAC affiliation if applicable
- *Date contribution was received
- *Occupation & employer of the contributor
- *Amount of contribution
- *Type of contribution (Monetary, In-Kind or Loan
- *Election (Primary, Primary Run-Off, General, General Run-Off, etc.)

The TBD Report must be reported by facsimile or electronic transmission (e-filing). Any facsimile filing must also have an identical electronic filing within five business days following the facsimile filing.

There is no grace period for the TBD Report.

State of Georgia**Two Business Days Report of Contributions Received**

MUST BE SENT VIA FACSIMILE (404-463-1988) OR ELECTRONIC TRANSMISSION.

ANY FACSIMILE FILING SHALL ALSO HAVE AN IDENTICAL ELECTRONIC FILING WITHIN FIVE BUSINESS DAYS FOLLOWING THE TRANSMISSION OF SUCH FACSIMILE FILING.

To be used to report contributions (including loans) of \$1,000 or more,

IF RECEIVED BETWEEN LAST REPORT DUE BEFORE AN ELECTION AND THE ELECTION.

Must be reported within two business days of receipt!

Use Earlier of Post
Mark or Hand
Delivered Date

Identifying Information:

Candidate or Committee Name

Office Sought

E-Mail

Filer ID (begins with the letter "C")

Mailing Address (number and street)

City

State

Zip

Full Name of Contributor Mailing Address (PAC Affiliation if applies)	Contributor		Election	Amount
	Received Date Contribution Type*	Occupation & Employer		

* Monetary, In-Kind or Loan

I certify and affirm that I have examined this report, and say that the information in this report is complete, true, and correct. Further I affirm that the contents in this report are the same as the contents in the electronic filing submitted, if also electronically filed. I further affirm that I understand that the above contribution(s) must also be reported on the next succeeding regularly scheduled campaign contribution disclosure report.

Name of ☐ Candidate ☐ Chairman ☐ Treasurer

Signature

Date

Campaign Contribution Disclosure Final Report and Termination Statement Georgia Government Transparency and Campaign Finance Commission 200 Piedmont Avenue SE, Suite 1402 West Tower Atlanta, GA 30334 404-463-1980		
1. Report Type <small>(Select One)</small> <input type="checkbox"/> Original <input type="checkbox"/> Amendment Amendment # _____	2. Filing is being made on behalf of (Select One): Candidate or Public Official Office Held or Sought _____ <small>(Include county, municipality, district, post or judicial circuit)</small> Filer ID _____ <small>(Filer ID that begins with the letter "C")</small> Organization or Person Other than Candidate's Campaign Committee Committee Name: _____ Filer ID: _____ <small>(Filer ID that begins with the letter "NC")</small>	Use Earlier of Post Mark or Hand Delivered Date <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
3. Identifying and Contact Information (1) _____ (2) _____ <i>Full Name of Candidate or Other Than Candidate Campaign Committee</i> <i>Today's Date</i> (3) _____ <i>Mailing Address</i> <i>City</i> <i>State</i> <i>Zip Code</i> (4) _____ and/ or _____ <i>Primary Contact Phone Number</i> <i>E-Mail</i> (5) If a Candidate or Public Official is there a campaign committee (one or more persons) to make campaign transactions, keep financial records of the campaign, or file the reports? <input type="checkbox"/> Yes <input type="checkbox"/> No (6) If yes, is the committee registered with the Commission? <input type="checkbox"/> Yes <input type="checkbox"/> No (7) If yes, complete the following _____ <div style="display: flex; justify-content: space-between;"> <i>Name of Committee Chairperson</i> <i>Name of Committee Treasurer</i> </div>		
4. Person Responsible for Maintaining Campaign Records _____ <i>(1) Full Name</i> _____ <i>(2) Mailing Address</i> _____ <i>(3) City</i> <i>State</i> <i>Zip Code</i> (4) _____ (5) _____ <i>Primary Contact Phone Number</i> <i>Email Address</i>		
5. TERMINATION DATE: _____		
State of _____ County of _____ I, _____, being duly sworn (affirm), depose and say that the information in this report form is complete, true, and correct. Further, I affirm that the contents in this report are the same as the contents in the electronic filing submitted, if also electronically filed. Sworn to and subscribed before me on _____, 20____ <div style="display: flex; justify-content: space-between;"> <div style="width: 30%;"> _____ <i>Signature of Notary Public</i> </div> <div style="width: 30%;"> _____ <i>Commission Expiration</i> </div> <div style="width: 30%;"> _____ a. <i>Signature of Candidate</i> b. <i>Organization/Chairperson/Treasurer</i> </div> </div> <p style="font-size: small; margin-top: 10px;">(Any person who knowingly fails to comply with or who knowingly violates any of the provisions of the Act shall be guilty of a misdemeanor.)</p>		

State of Georgia
Campaign Contribution Disclosure Report
Summary Report

CONTRIBUTIONS RECEIVED

1	<input type="checkbox"/> I have no contributions to report. <input type="checkbox"/> I have the following contributions, including Common Source, to report:	In-Kind Estimated Value	Cash Amount
2	A. If this is the first time to file a disclosure report for the current office sought, ENTER 0 in both columns (one time only); or B. If this is the first report of this Election Cycle*, ENTER 0 in the in-kind column and list any net balance on hand brought forward from the previous election cycle in the cash amount column (Line 15 of previous report, or total funds left over at year end of previous cycle); or C. If this filing is the second or subsequent filing of this Election Cycle, list totals from Line 6 of previous report in both the in-kind and cash amount columns.		
3	Total amount of all itemized contributions received in this reporting period which is listed on the "Itemized Contributions" page.		
3a	All loans received this reporting period.		
3b	Interest earned on campaign account this reporting period.		
3c	Total amount of investments sold this reporting period.		
3d	Total amount of cash dividends and interest paid out this reporting period.		
4	Total amount of all separate contributions of \$100 or less received in this reporting period and not listed on the "Itemized Contributions" page. "Common Source" contributions must be aggregated on the "Itemized Contributions" page.		
5	Total contributions reported this period. (Line 3 + 3a + 3b + 3c + 3d + 4)		
6	Total contributions to date. Total to be carried forward to next report of this election cycle*. (Line 2 + 5)		

EXPENDITURES MADE

7	<input type="checkbox"/> I have no expenditures to report. <input type="checkbox"/> I have the following expenditures to report:		
8	Total expenditures made and reported prior to this reporting period. If this is the A. First report of this Election Cycle*, ENTER 0. B. Second or subsequent filing ENTER Line 12 of previous report.		
9	Total amount of all itemized expenditures made in this reporting period which are listed on the "Itemized Expenditures" page.		
10	Total amount of all separate expenditures of \$100.00 or less that were made in this reporting period and not listed on the "Itemized Expenditures" page		
11	Total expenditures reported this period. (Line 9 + 10)		
12	Total expenditures to date. Total to be carried forward to next report of this election cycle*. (Line 8 + 11)		

INVESTMENTS

13	Total value of investments held at the beginning of this reporting period.		
14	Total value of investments held at the end of this reporting period.		

TOTAL NET BALANCE ON HAND

15	Net balance on hand. (Line 6 - 12 + 14)		
----	--	--	--

* O.C.G.A. 21-5-3(10): Election cycle means the period from the day following the date of an election or appointment of a person to elective public office through and of the next such election of a person to the same public office and shall be construed and applied separately for each elective office including the date.

State of Georgia Campaign Contribution Disclosure Report Outstanding Indebtness		
Election Cycle*: _____ Election Year: _____		<u>Amount</u>
1	Outstanding indebtedness at the beginning of this reporting period.	
2	Loans received this reporting period.	
3	Deferred payment of expenses this reporting period	
4	Payments made on loans this reporting period.	
5	Credits received on loans this reporting period	
6	Payments this reporting period on previously deferred expenses.	
7	Total indebtedness at the close of this reporting period. (Line 1 + 2 + 3 - 4 - 5 - 6)	
Election Cycle*: _____ Election Year: _____		<u>Amount</u>
1	Outstanding indebtedness at the beginning of this reporting period.	
2	Loans received this reporting period.	
3	Deferred payment of expenses this reporting period	
4	Payments made on loans this reporting period.	
5	Credits received on loans this reporting period	
6	Payments this reporting period on previously deferred expenses.	
7	Total indebtedness at the close of this reporting period. (Line 1 + 2 + 3 - 4 - 5 - 6)	
Election Cycle*: _____ Election Year: _____		<u>Amount</u>
1	Outstanding indebtedness at the beginning of this reporting period.	
2	Loans received this reporting period.	
3	Deferred payment of expenses this reporting period	
4	Payments made on loans this reporting period.	
5	Credits received on loans this reporting period	
6	Payments this reporting period on previously deferred expenses.	
7	Total indebtedness at the close of this reporting period. (Line 1 + 2 + 3 - 4 - 5 - 6)	

* Election Cycle (Primary, General, Special, Special Primary, Run-Off Primary, Run-Off General, Run-Off Special, Run-Off Special Primary)
 Public Officer/Candidate/Other Than Candidate Committee Name

State of Georgia Campaign Contribution Disclosure Report Itemized Contributions

Must list contributions received by a single contributor for which the aggregate total more than \$100.00.

Note: Loans are no longer reported in "Itemized Contributions" section. See Loan Reporting section below.

Full Name of Contributor Mailing Address (Affiliation of Committee if any)	Contributor		Election Cycle**	Cash Amount	In-Kind Contributions		
	Received Date Contribution Type*	Occupation & Employer			Estimated Value		
					Description		
First Name / Business Name	Date	Occupation	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Cash Amt.	Est. Value		
Last Name							
Address							
Address2					<input type="checkbox"/> Monetary	Employer	Description
City					<input type="checkbox"/> In-Kind		
State					<input type="checkbox"/> Common Source		
Zip	<input type="checkbox"/> Credit Received on Loan						
Aff. Comm.							
First Name / Business Name	Date	Occupation	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Cash Amt.	Est. Value		
Last Name							
Address							
Address2					<input type="checkbox"/> Monetary	Employer	Description
City					<input type="checkbox"/> In-Kind		
State					<input type="checkbox"/> Common Source		
Zip	<input type="checkbox"/> Credit Received on Loan						
Aff. Comm.							
First Name / Business Name	Date	Occupation	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Cash Amt.	Est. Value		
Last Name							
Address							
Address2					<input type="checkbox"/> Monetary	Employer	Description
City					<input type="checkbox"/> In-Kind		
State					<input type="checkbox"/> Common Source		
Zip	<input type="checkbox"/> Credit Received on Loan						
Aff. Comm.							

Itemized Contributions Page Total \$ _____ \$ _____

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First Name / Business Name		Date	Occupation	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Cash Amt.	Est. Value
Last Name					Description	
Address						
Address2		<input type="checkbox"/> Monetary <input type="checkbox"/> In-Kind <input type="checkbox"/> Common Source <input type="checkbox"/> Credit Received on Loan	Employer	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Description	
City						
State	Zip					
Aff. Comm.						
First Name / Business Name		Date	Occupation	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Cash Amt.	Est. Value
Last Name					Description	
Address						
Address2		<input type="checkbox"/> Monetary <input type="checkbox"/> In-Kind <input type="checkbox"/> Common Source <input type="checkbox"/> Credit Received on Loan	Employer	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Description	
City						
State	Zip					
Aff. Comm.						
First Name / Business Name		Date	Occupation	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Cash Amt.	Est. Value
Last Name					Description	
Address						
Address2		<input type="checkbox"/> Monetary <input type="checkbox"/> In-Kind <input type="checkbox"/> Common Source <input type="checkbox"/> Credit Received on Loan	Employer	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Description	
City						
State	Zip					
Aff. Comm.						
First Name / Business Name		Date	Occupation	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Cash Amt.	Est. Value
Last Name					Description	
Address						
Address2		<input type="checkbox"/> Monetary <input type="checkbox"/> In-Kind <input type="checkbox"/> Common Source <input type="checkbox"/> Credit Received on Loan	Employer	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Description	
City						
State	Zip					
Aff. Comm.						

Itemized Contributions Page Total \$ _____ \$ _____

* Contribution Type (Monetary, In-Kind, Common Source, Credit Received on Loan)

** Election Cycle (Primary, General, Special, Special Primary, Run-Off Primary, Run-Off General, Run-Off Special, Run-Off Special Primary)

*** If any such person(s) shall have a fiduciary relationship to the lending institution or party making the advance or extension of credit

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Loan Reporting			
Name of Lender & Mailing Address	1.Date of Loan 2.Amount of Loan 3.Election Cycle**	Person(s) responsible for repayment of loan & Mailing Address	1.Occupation & 2.Place of Employment
Lender Name (First Name, Business, Inst.)	1.	First Name	1.
Lender Last Name	2.	Last Name	2.
Address	3. <input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Address	
Address2		Address2	
City		City	
State Zip		State Zip	
Lender Name (First Name, Business, Inst.)		First Name	
Lender Last Name	2.	Last Name	2.
Address	3. <input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Address	
Address2		Address2	
City		City	
State Zip		State Zip	
Lender Name (First Name, Business, Inst.)		First Name	
Lender Last Name	2.	Last Name	2.
Address	3. <input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Address	
Address2		Address2	
City		City	
State Zip		State Zip	
Lender Name (First Name, Business, Inst.)		First Name	
Reference: OCGA § 21-5-34(b)(1)		Loan Page Total \$ _____	

* Contribution Type (Monetary, In-Kind, Common Source, Credit Received on Loan)

** Election Cycle (Primary, General, Special, Special Primary, Run-Off Primary, Run-Off General, Run-Off Special, Run-Off Special Primary)

State of Georgia
Campaign Contribution Disclosure Report
Itemized Expenditures

Must list expenditures made to a single recipient for which the aggregate total more than \$100.00.

List Name and Mailing Address of Recipient		Exp. Date Exp. Type*	Occupation & Employer	Expenditure Purpose	Amount Paid
First Name		Date	Occupation		
Last Name					
Address		<input type="checkbox"/> Expenditure <input type="checkbox"/> In-Kind <input type="checkbox"/> Loan Repayment <input type="checkbox"/> Refund <input type="checkbox"/> Reimbursement <input type="checkbox"/> Credit Card <input type="checkbox"/> 3rd Party <input type="checkbox"/> Deferred Payment <input type="checkbox"/> Payment on Deferred Expense <input type="checkbox"/> Investment	Employer		
Address2					
City					
State	Zip				
First Name		Date	Occupation		
Last Name					
Address		<input type="checkbox"/> Expenditure <input type="checkbox"/> In-Kind <input type="checkbox"/> Loan Repayment <input type="checkbox"/> Refund <input type="checkbox"/> Reimbursement <input type="checkbox"/> Credit Card <input type="checkbox"/> 3rd Party <input type="checkbox"/> Deferred Payment <input type="checkbox"/> Payment on Deferred Expense <input type="checkbox"/> Investment	Employer		
Address2					
City					
State	Zip				
First Name		Date	Occupation		
Last Name					
Address		<input type="checkbox"/> Expenditure <input type="checkbox"/> In-Kind <input type="checkbox"/> Loan Repayment <input type="checkbox"/> Refund <input type="checkbox"/> Reimbursement <input type="checkbox"/> Credit Card <input type="checkbox"/> 3rd Party <input type="checkbox"/> Deferred Payment <input type="checkbox"/> Payment on Deferred Expense <input type="checkbox"/> Investment	Employer		
Address2					
City					
State	Zip				

Page Total \$ _____

* Expenditure Type (Expenditure, In-Kind, Loan Repayment, Refund, Reimbursement, Credit Card, 3rd Party, Deferred Payment on Deferred Expense, Investment)
 Public Officer/Candidate/Other Than Candidate Committee Name _____

CFC-CCDR-FR&TS 1/14

List Name and Mailing Address of Recipient		Exp. Date Exp. Type*	Occupation & Employer	Expenditure Purpose	Amount Paid
First Name		Date	Occupation		
Last Name					
Address		<input type="checkbox"/> Expenditure <input type="checkbox"/> In-Kind <input type="checkbox"/> Loan Repayment <input type="checkbox"/> Refund <input type="checkbox"/> Reimbursement <input type="checkbox"/> Credit Card <input type="checkbox"/> 3rd Party <input type="checkbox"/> Deferred Payment <input type="checkbox"/> Payment on Deferred Expense <input type="checkbox"/> Investment	Employer		
Address2					
City					
State	Zip				
First Name		Date	Occupation		
Last Name					
Address		<input type="checkbox"/> Expenditure <input type="checkbox"/> In-Kind <input type="checkbox"/> Loan Repayment <input type="checkbox"/> Refund <input type="checkbox"/> Reimbursement <input type="checkbox"/> Credit Card <input type="checkbox"/> 3rd Party <input type="checkbox"/> Deferred Payment <input type="checkbox"/> Payment on Deferred Expense <input type="checkbox"/> Investment	Employer		
Address2					
City					
State	Zip				
First Name		Date	Occupation		
Last Name					
Address		<input type="checkbox"/> Expenditure <input type="checkbox"/> In-Kind <input type="checkbox"/> Loan Repayment <input type="checkbox"/> Refund <input type="checkbox"/> Reimbursement <input type="checkbox"/> Credit Card <input type="checkbox"/> 3rd Party <input type="checkbox"/> Deferred Payment <input type="checkbox"/> Payment on Deferred Expense <input type="checkbox"/> Investment	Employer		
Address2					
City					
State	Zip				
First Name		Date	Occupation		
Last Name					
Address		<input type="checkbox"/> Expenditure <input type="checkbox"/> In-Kind <input type="checkbox"/> Loan Repayment <input type="checkbox"/> Refund <input type="checkbox"/> Reimbursement <input type="checkbox"/> Credit Card <input type="checkbox"/> 3rd Party <input type="checkbox"/> Deferred Payment <input type="checkbox"/> Payment on Deferred Expense <input type="checkbox"/> Investment	Employer		
Address2					
City					
State	Zip				

* Expenditure Type (Expenditure, In-Kind, Loan Repayment, Refund, Reimbursement, Credit Card, 3rd Party, Deferred Payment on Deferred Expense, Investment)Public Officer/Candidate/Other Than Candidate Committee Name Page Total \$ _____

Public Officer/Candidate/Other Than Candidate Committee Name _____ Page ____ of ____

State of Georgia
Campaign Contribution Disclosure Report
Investments Statement

1. Investment Name			Account #		
Institution/Person Holding Account _____ Mailing Address _____ Address2 _____ City _____ State _____ Zip _____			Value at beginning of reporting period \$		
			Value at end of reporting period \$		
			Difference in value \$		
			Interest Paid Out \$		
			Cash Dividends \$		
Investment Transactions					
<u>Date</u>	<u>Person(s) Involved in Transaction</u>	<u>Value of investment purchased</u>	<u>Value of investment sold</u>	<u>Profit</u>	<u>Loss</u>
2. Investment Name			Account #		
Institution/Person Holding Account _____ Mailing Address _____ Address2 _____ City _____ State _____ Zip _____			Value at beginning of reporting period \$		
			Value at end of reporting period \$		
			Difference in value \$		
			Interest Paid Out \$		
			Cash Dividends \$		
Investment Transactions					
<u>Date</u>	<u>Person(s) Involved in Transaction</u>	<u>Value of investment purchased</u>	<u>Value of investment sold</u>	<u>Profit</u>	<u>Loss</u>
<u>Total value of investments at beginning of reporting period \$</u>			Page Total Cash Dividends: \$ _____		
<u>Total value of investments at end of reporting period \$</u>			Page Total Interest Paid Out: \$ _____		
<u>Total difference in value \$</u>			Page Total Profit: \$ _____		
			Page Total Loss: \$ _____		

State of Georgia
Campaign Contribution Disclosure Report
Addendum Statement

The Addendum Statement should be used for explanation of any additional information needed to complete an accurate filing of this report.
Information that is to be reported in the body of the report **should not** be listed on Addendum Statement.

Poll Watchers – General Filing & Appointment

O.C.G.A. § 21-2-408

* **Political Parties may appoint up to two official watchers** per precinct; **Independent and Nonpartisan candidates may appoint one official watcher** per precinct.

* All designations **must be in writing** and signed by the party or candidate. They must include the watcher's name, address, assigned precinct location, and the election date. **Letters must be delivered to the county/municipal superintendent at least three days before** the election or the start of early/advance voting.

* **Statewide official poll watchers** must be submitted to the **State Election Board at least 14 days before** election day or the start of early/advance voting. Parties or candidates can appoint up to **25 statewide official watchers**.

* All watchers **must complete poll watcher training** provided by the designated party or candidate, supported by a certificate under oath. Poll watchers must **always wear badges**.

* Designation letters must be provided to the watcher seven days before the election and **to the county/municipal superintendent at least three days before election day or early/advance voting start**.

In 2025, for the General Election, early/advance voting begins on Tuesday, October 14; therefore, the Elections Office/Superintendent must receive designation letter(s) for early/advance voting no later than Saturday, October 11. Election day is November 4; therefore, the designation letter(s) must be received no later than Saturday, November 1.

Poll Watcher Conduct & Access

Space & Observation: Official Poll Watchers **may enter the enclosed space** to observe voting and counting. They must not interfere with operations. They must sit or stand as close as practical to see and hear the poll officials, but they cannot observe confidential voter data.

Prohibited Behavior: Poll watchers may not communicate with voters, check the voter list, use cell phones, take photos or videos, or campaign or wear campaign materials. Interference can lead to warnings and removal by the poll manager or election superintendent.

Reporting: Any observance of irregularities must be **reported directly to the election superintendent**, not the poll manager.



Poll Watcher Information and Processing Schedule Reminder

Early voting for the November General Municipal/Special Election will begin Tuesday, October 14, 2025. Review the poll watcher and ballot processing protocols outlined for implementation below. Call DeKalb County Voter Registration and Elections at 404-298-4020 with additional questions.

What are the deadlines for poll watcher qualifying/credentialing?

Poll watchers must be trained before they are submitted for credentials. The Secretary of State has training materials available online at sos.ga.gov. The designating party or candidate is responsible for the training of poll watchers.

Early Voting poll watchers

All poll watchers working throughout the Early Voting period must submit information before 10 a.m. on Friday, October 10, 2025. Submit all poll watcher names for the entire Early Voting period by this deadline.

Election Day poll watchers

The names of all poll watchers working on Election Day must be submitted before 4 p.m. on Friday, October 31, 2025.

Any names sent after the designated cutoff times will not receive credentials.

What should be sent to our office for credentials to be issued?

Only poll watchers or a representative of the designating party are allowed to pick up credentials. Parties may pick up credentials packets for poll watchers by showing a copy of their ID and designation letters for each poll watcher. Party representatives must sign for all credentials. Email poll watcher spreadsheets and letters to ejAustin@dekalbcountyga.gov.

A designation letter for each poll watcher must include:

- Name of poll watcher
- Address of poll watcher
- Precinct where poll watcher is assigned
- Name and date of election
- A sworn statement that the poll watcher has completed poll watcher training



An accompanying spreadsheet must include:

- First name
- Last name
- Precinct name
- Precinct location
- Name of election

Sample of how the completed spreadsheet should look

First Name	Last Name	Precinct Name	Precinct Location	Name of Election
John	Doe	DeKalb	Community Church 123 Main Street Decatur, GA	2025 November General Municipal/ Special Election

When will credentials be available for pick-up?

Early voting credentials

Poll watchers may pick up credentials for Early Voting beginning October 10 from 1 p.m.– 4:30 p.m. at the DeKalb County Voter Registration and Elections office, 4380 Memorial Dr., Decatur, GA, 30032.

Elections Day credentials

Poll watchers may pick up credentials for Election Day beginning November 3 from 9 a.m.–4:30 p.m. at the DeKalb County Voter Registration and Elections office, 4380 Memorial Dr., Decatur, GA, 30032.

DeKalb County Voter Registration and Elections will provide all poll watchers with poll watcher packets that will include:

- Poll watcher badge
- Copy of designating letter
- DeKalb VRE 2025 Poll Watcher Guide



What are the processing schedules?

DeKalb County Voter Registration and Elections will need groups from each municipality for each function (adjudication and duplication). Daily workloads will vary based on the number of ballots received. While these groups can be comprised of the same people, we will utilize different individuals when possible. The Chief Review Panel will be designated each day by randomly selecting the groups.

Early Scanning

Date	Hours	Location
Monday, October 20 – Tuesday, November 4	8 a.m.– completion	Tabulation Area

Adjudication & Duplication Panels

Date	Hours	Location
Monday, October 20 – Tuesday, November 4	8 a.m.– completion	Tabulation Area

Early Tabulation

Date	Hours	Location
Tuesday, November 4	3 p.m.– completion	Tabulation Area

In accordance with O.C.G.A. 21-2-386(c)(6) On Election Day, between the hours of 3 p.m. and 7 p.m., all participants must adhere to the following rules:

“All persons conducting the tabulation of absentee ballots during the day of a primary, election, or runoff, including the vote review panel required by Code Section 21-2-483, and all monitors and observers shall be sequestered until the time for the closing of the polls. All such persons shall have no contact with the news media; shall have no contact with other persons not involved in monitoring, observing, or conducting the tabulation; shall not use any type of communication device including radios, telephones, and cellular telephones; shall not utilize computers for the purpose of email, instant messaging, or other forms of communication; and shall not communicate any information concerning the tabulation until the time for the closing of the polls; provided, however, that supervisory and technical assistance personnel shall be permitted to enter and leave the area in which the tabulation is being conducted but shall not communicate any information concerning the tabulation to anyone other than the county election superintendent; the staff of the superintendent; those persons conducting, observing, or monitoring the tabulation; and those persons whose technical assistance is needed for the tabulation process to operate.”

This is an example:

Date

Name

Address

Address

Dear **POLL WATCHERS NAME**,

Thank you for agreeing to be an officially designated poll watcher in Dekalb County on November 4, 2025. This letter serves notice, pursuant to O.C.G.A. § 21-2-408(b)(l) and State Election Board Rule 183-1-13-.06, that **CANDIDATES NAME**, has designated you to serve as an election day poll watcher.

Election Day Assignment: Please refer to the precinct list to get the correct information.

PRECINCT NAME: _____

PRECINCT LOCATION: _____

As required by O.C.G.A. § 21-2-408(e), **CANDIDATES NAME** certifies under oath that all poll watchers designated by **CANDIDATES NAME** will have completed training prior to serving as poll watchers.

Thank you,

CANDIDATES NAME

Poll Watcher

Training Manual



May 2021

Poll Watchers

- An independent or nonpartisan candidate, political party or political body may designate someone to go to a polling place or early voting location and observe. This person is known as a poll watcher.
- A poll watcher may be permitted behind the enclosed space for the purpose of observing the conduct of the election and the counting and recording of votes.
- Candidates on the primary, election, or runoff ballot are ineligible to serve as a poll watcher.
- No person shall be eligible to serve as a poll watcher unless he or she has completed training provided by the political party, political body, or candidate designating the poll watcher.
- The Election Superintendent must furnish a badge to each poll watcher. The poll watcher shall wear the badge at all times while serving as a poll watcher.

Primary

- **Candidate** may submit 1 name per precinct in which his or her name appears on the ballot to the Party Executive Committee 21 days prior to the primary.
- **Party Executive Committee** shall designate, at least 7 days prior to the primary, no more than 2 poll watchers for each precinct.
- At least three days prior to the primary, the Party Executive Committee shall deliver an official poll watcher letter to the elections superintendent of the county or municipality in which the poll watcher is to serve.
- The letter should include:
 - Name of official poll watcher
 - Address of the poll watcher
 - The precinct in which he or she shall serve.
 - Name and date of primary
- Same rules for advance voting in a primary.

Primary Runoff

- **Candidate** may submit 1 name per precinct in which his or her name appears on the ballot to the Party Executive Committee 14 days prior to the primary runoff.
- **Party Executive Committee** shall designate, at least 7 days prior to the primary runoff, no more than 2 poll watchers for each precinct.
- At least three days prior to the primary, the Party Executive Committee shall deliver an official poll watcher letter to the elections superintendent of the county or municipality in which the poll watcher is to serve.
- The letter should include:
 - Name of official poll watcher
 - Address of the poll watcher
 - The precinct in which he or she shall serve.
 - Name and date of primary
- Same rules for advance voting in a primary runoff.

Election or Runoff

- Each **Political Party or Political Body** may designate, at least 7 days prior to the election or runoff, no more than 2 poll watchers in each precinct.
- Each **Independent** candidate may designate 1 poll watcher in each precinct.
- Candidates in a **Nonpartisan** election may designate 1 poll watcher in each precinct.
- At least three days prior to the primary, the Party Executive Committee, Independent candidate, or Nonpartisan candidate shall deliver an official poll watcher letter to the elections superintendent of the county or municipality in which the poll watcher is to serve.
- The letter must include:
 - Name of official poll watcher
 - Address of the poll watcher

- The precinct in which he or she shall serve.
- Name and date of election or runoff
- Same rules for advance voting in an election or runoff.

Statewide Poll Watchers

- Each **Political Party or Political Body**, which body is registered and has nominated a candidate for statewide office may designate, at least 14 days prior to election or runoff, no more than 25 statewide poll watchers.
- Each **Independent** candidate may designate no more than 25 statewide poll watchers.
- Each **Nonpartisan** candidate running in a statewide election may designate no more than 25 statewide poll watchers.
- No more than 2 statewide poll watchers of a political party or body, of an independent candidate, or of a nonpartisan candidate shall be in the same polling place simultaneously.
- Each state-wide poll watcher shall be given a letter signed by the chairperson of the State Election Board. The letter must include:
 - Name of official statewide poll watcher
 - Address of the poll watcher
 - A statement that such poll watcher is a statewide poll watcher.
 - Name and date of election or runoff
- At least three days prior to the primary, a copy of the letter must be delivered to the superintendent of each county in which the poll watcher might serve.
- Same rules for advance voting in an election or runoff.

Tabulation Center

- In counties or municipalities using voting systems or optical scanning voting systems, Poll Watchers can serve in the locations designated by the superintendent within the tabulating center.

- Each **Political Party** may have 2 poll watchers in each primary or election.
- Each **Political Body** may have 2 poll watchers in each election.
- Each **Independent** may have 1 poll watcher in each election.
- Each **Nonpartisan** may have 1 poll watcher in each nonpartisan election.
- Designated locations shall include the check-in area, the computer room, the duplication area, and such other areas as the superintendent may deem necessary to the assurance of fair and honest procedures in the tabulating center.

Poll Watcher Conduct & Prohibitions

The poll watcher should not interfere with or impede the conduct of any election, and the poll manager may make reasonable regulations to avoid such interference.

- Poll Watchers are prohibited from:
 - Talking to voters
 - Checking electors lists
 - Using photographic or other electronic monitoring or recording devices
 - Using cellular telephones
 - Participating in any form of campaigning while they are behind the enclosed space.
- If a poll watcher persists in interfering with the conduct of the election or in violating any of the provisions of O.C.G.A. § 21-2-408 after being duly warned by the poll manager or superintendent, he or she may be removed by such official.
- Any infraction or irregularities observed by poll watchers shall be reported directly to the superintendent, not to the poll manager.

Things to Remember

- The Election Superintendent and the poll officers are the sole authority in the polling place on Election Day. No other person may handle or touch election supplies and

materials. Poll watchers are intended to observe the conduct of the election and their prime concern is the integrity and fairness of the election.

- **Poll watchers are official observers only.**
 - They may observe the conduct of the election before, during and after the polls close. All poll watchers must be approved and listed.
- **Poll watchers must wear their name badge at all times and bring designation letter.**
 - A poll watcher should show their letter designating him or her a poll watcher to the poll manager of the precinct when entering the polling location.
- **Poll watchers may not wear anything advertising a candidacy or advocating for or against an issue.**
 - Electioneering or any kind of campaigning must not take place in the polling place or within 150 feet of the entrance of the polling place during voting hours.

Office of the Secretary of State Elections Division



Poll Watcher Training Manual



The Elections Division of the Secretary of State's Office organizes and oversees all election activity, including voter registration, municipal, state, county, and federal elections. They are responsible for certification of election results as well as certifying the qualification of candidates and preparation of ballots and election forms and materials. The Elections Division provides Great Seal certification for authentication of public documents for foreign use for non-Hague countries. Along with those duties, the Elections Division maintains the Statewide Voter Registration Database to ensure that voter registration lists are current statewide.



Definition

A poll watcher is a person designated by an independent candidate, nonpartisan candidate, a political party, or political body to observe at a polling place on election day or during advance voting. Poll Watchers may be permitted behind the enclosed space for the purpose of observing the conduct of the election and the counting and recording of votes. Candidates listed on the ballot are ineligible to serve as a poll watcher in such primary, election, or runoff.

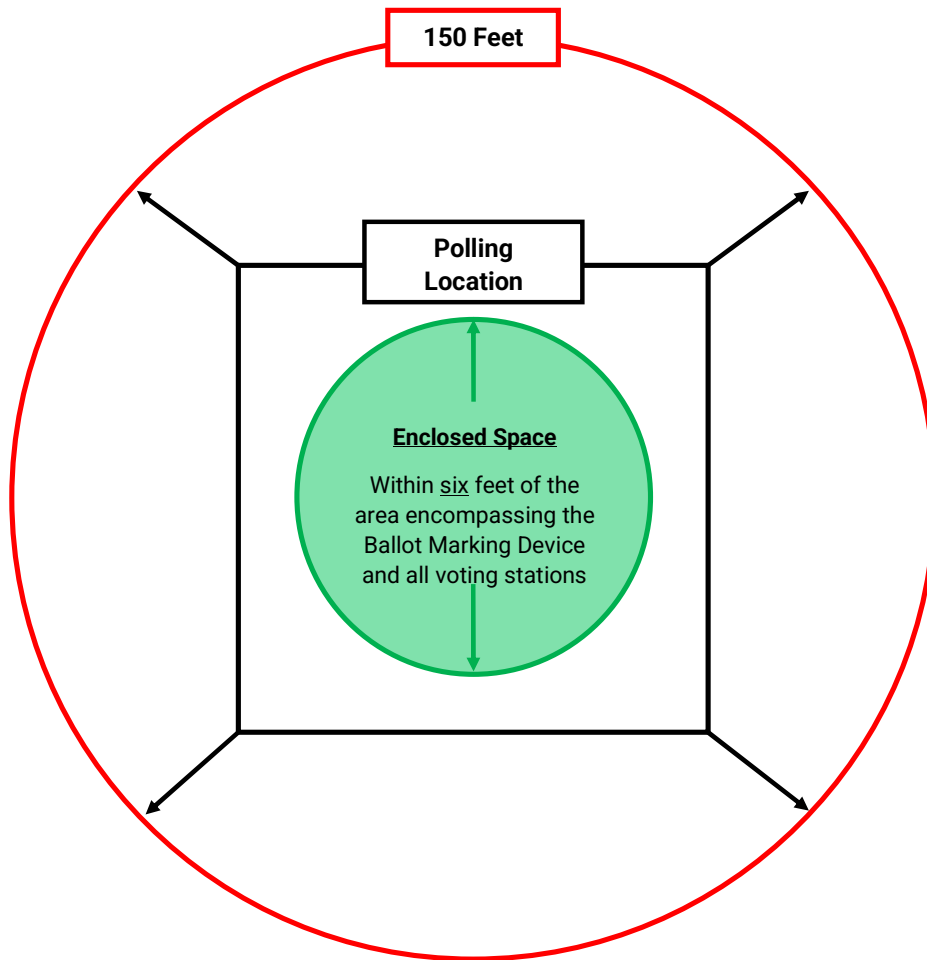
No person shall be appointed or be eligible to serve as a poll watcher in any primary or election in which such person is a candidate. Poll watcher training must be provided by the political party, political body, or candidate designating the poll watcher.

O.C.G.A. § 21-2-408

Poll Watcher Conduct & Prohibitions

- Poll watchers must complete training provided by the political party, political body, or candidate designating them.
 - Upon request, the Secretary of State shall make available material to each political party, political body, or candidate that can be utilized in such training but it shall be the responsibility of the political party, political body, or candidate designating the poll watcher to instruct poll watchers in their duties and in applicable laws and rules and regulations.
- Each political party, political body, or candidate shall, in their written designation of poll watchers, certify under oath that the named poll watchers have completed the required training.
- Poll watchers are official observers only whose primary concern is the integrity and fairness of the election.
 - They may observe the conduct of the election before, during and after the polls close.
 - A designated/credentialed poll watcher may be permitted behind the enclosed space for the purpose of observing the conduct of the election and the counting and recording of votes.
- All poll watchers must be approved and listed.
 - Poll watchers must wear their name badge at all times and bring their designation letter.
 - A poll watcher should show their letter designating him or her a poll watcher to the poll manager of the precinct when entering the polling location.
- The Election Superintendent and the poll officers are the sole authority in the polling place. No other person may handle or touch election supplies and materials.
 - A poll watcher shall not interfere with or impede the conduct of any election, and the poll manager may make reasonable regulations to avoid such interference.
 - If a poll watcher persists in interfering with the conduct of the election or in violating any of the provisions of O.C.G.A. § 21-2-408(d) after being duly warned by the poll manager or superintendent, he or she may be removed by such official.
- Any infraction or irregularities observed by poll watchers shall be reported directly to the superintendent, not to the poll manager. O.C.G.A. § 21-2-408(d)
- Poll Watchers are prohibited from:
 - Talking to voters
 - Checking electors lists
 - Using photographic or other electronic monitoring or recording devices
 - Using cellular telephones
 - Wearing anything advertising a candidacy or advocating for or against an issue.
 - Electioneering or any kind of campaigning in the polling place or within 150 feet of the entrance of the polling place during voting hours. O.C.G.A. § 21-2-414(a)

Who is Allowed Where at the Poll?



Allowed in the Enclosed Space

1. Poll Officials
2. Voters
3. Person legally assisting a voter
4. Members of the Board of Elections and Elections Office Staff
5. Technicians authorized by the Board of Elections
6. **Authorized Poll Watchers**
7. Persons authorized by the Secretary of State's Office or the State Elections Board
8. Peace Officers
9. Children under the age of 18 who are in the care of an adult so long as they do not cause a disturbance or in any manner handle the Ballot Marking Device or the Voter Access Card

Outside the Polling Location, but within 150 Feet

1. Special Interest Groups that are not campaigning (i.e., Voter Assistance Groups)
2. If a voter allows a member of a Voter Assistance Group to assist them with the voting process, they may accompany the voter within the enclosed space
3. Exit Polling: May be conducted inside of the 150-foot boundary so long as the pollster is at least 25 feet away from the polling location

Beyond 150 Feet

1. Campaigners
2. Includes but is not limited to any of the following in support or against a particular candidate, group, party, or question that is to be voted on in this election:
 - a. Wearing of clothing/hats
 - b. Buttons
 - c. Stickers/bumper stickers
 - d. Posters
 - e. Pamphlets
3. Campaigners must also be at least 25 feet away from anyone in line waiting to vote

Statewide Poll Watchers

- Each **Political Party or Political Body**, which body is registered and has nominated a candidate for statewide office may designate, at least 14 days prior to election or runoff, **no more than 25 statewide poll watchers**.
- Each **Independent** candidate may designate **no more than 25 statewide poll watchers**.
- Each **Nonpartisan** candidate running in a statewide election may designate **no more than 25 statewide poll watchers**.
- No more than 2 statewide poll watchers of a political party or body, of an independent candidate, or of a nonpartisan candidate shall be in the same polling place simultaneously.
- Each state-wide poll watcher shall be given a letter signed by the chairperson of the State Election Board. The letter must include:
 - Name of official statewide poll watcher
 - Address of the poll watcher
 - A statement that such poll watcher is a statewide poll watcher.
 - Name and date of election or runoff
- At least three days prior to the primary, a copy of the letter must be delivered to the superintendent of each county in which the poll watcher might serve.
- Same rules for advance voting in an election or runoff.

O.C.G.A. § 21-2-408

Different Laws for Different Elections

- **Primary**
 - **Candidate** may submit **1** name **per** precinct in which his or her name appears on the ballot to the Party Executive Committee 21 days prior to the primary.
 - **The Appropriate Party Executive Committee** shall designate, at least 7 days prior to the primary, **no more than 2 poll watchers for each precinct**.
 - At least three days prior to the primary, the Party Executive Committee shall deliver an official poll watcher letter to the elections superintendent of the county or municipality in which the poll watcher is to serve. The letter should include:
 - Name of official poll watcher
 - Address of the poll watcher
 - The precinct in which he or she shall serve.
 - Name and date of primary
 - Same rules for advance voting in a primary apply.

O.C.G.A. § 21-2-408(a)(1)

- **Primary Runoff**
 - **Candidate** may submit **1** name **per** precinct in which his or her name appears on the ballot to the Party Executive Committee 14 days prior to the primary runoff.
 - **Party Executive Committee** shall designate, at least 7 days prior to the primary runoff, **no more than 2 poll watchers for each precinct**.
 - At least three days prior to the primary, the Party Executive Committee shall deliver an official poll watcher letter to the elections superintendent of the county or municipality in which the poll watcher is to serve. The letter should include:
 - Name of official poll watcher

- Address of the poll watcher
- The precinct in which he or she shall serve.
- Name and date of primary
- Same rules for advance voting in a primary runoff apply.

O.C.G.A. § 21-2-408(a)(2)

• **General Election or General Runoff**

- Each **Political Party or Political Body** may designate, at least 7 days prior to the election or runoff, **no more than 2 poll watchers in each precinct.**
- Each **Independent** candidate may designate **1** poll watcher in each precinct.
- Candidates in a **Nonpartisan** election may designate **1** poll watcher in each precinct.
- At least three days prior to the primary, the Party Executive Committee, Independent candidate, or Nonpartisan candidate shall deliver an official poll watcher letter to the elections superintendent of the county or municipality in which the poll watcher is to serve. The letter must include:
 - Name of official poll watcher
 - Address of the poll watcher
 - The precinct in which he or she shall serve.
 - Name and date of election or runoff
- Same rules for advance voting in a general election or general runoff.

O.C.G.A. § 21-2-408(b)(1)

Observers for Early Processing and Tabulation

In counties or municipalities using voting systems or optical scanning voting systems, Poll Watchers can serve in the locations designated by the superintendent within the tabulating center. Designated locations shall include the check-in area, the computer room, the duplication area, and such other areas as the superintendent may deem necessary to the assurance of fair and honest procedures in the tabulating center.

- Each **Political Party** may appoint **2** poll watchers in each primary or election.
- Each **Political Body** may appoint **2** poll watchers in each election.
- Each **Independent** may appoint **1** poll watcher in each election.
- Each **Nonpartisan** may appoint **1** poll watcher in each nonpartisan election.

O.C.G.A. § 21-2-408 (c)

CITY OF CLARKSTON – 2025 GENERAL ELECTION INFORMATION

The City of Clarkston has contracted with DeKalb County to conduct the **November 4, 2025 General Election**.

The City Clerk is responsible for qualifying candidates and submitting the names of qualified candidates to DeKalb County for inclusion on the election ballot.

For General Election Questions:

DeKalb County Department of Registration and Elections

4380 Memorial Drive, Suite 300

Decatur, Georgia 30032-1239

Phone: (404) 298-4020

For Campaign Finance Disclosure Form Assistance:

Georgia Government Transparency and Campaign Finance Commission

200 Piedmont Avenue, Suite 1417, West Tower

Atlanta, Georgia 30334

Phone: (404) 463-1980

Fax: (404) 463-1988

Email: gaethics@ethics.ga.gov

Website: <http://ethics.ga.gov>

For Candidate Qualifying Questions:

Tomika R. Mitchell, City Clerk

City of Clarkston

736 Park North Blvd., Suite 120

Clarkston, Georgia 30021

Phone: (404) 296-6489

Email: tmitchell@cityofclarkston.com