



## PRE-BID MEETING

### AGENDA

#### “PEDESTRIAN ENHANCEMENTS – TRAILHEAD AND ROWLAND STREET”

**DATE:** November 13<sup>th</sup>, 2020

**TIME:** 2:00 PM

**LOCATION:** Clarkston Woman’s Club; 3913 Church Street

**CITY ATTENDEES:** Larry Kaiser, Owners Representative; Collaborative Infrastructure Services, Inc.

- I. Introductions
- II. Purpose of the meeting
- III. Non-Mandatory meeting
- IV. Sign-In Sheet
  - Sign attendance form
- V. Bids Due on or prior to 3:30 PM; November 27<sup>th</sup>, 2020
- VI. Project Scope
- VII. Plans prepared by POND
- VIII. Legal Advertisement
- IX. Bid Documents & Specifications Discussion – Discuss Selected Requirements
  - P&P and Maintenance Bonds
  - Liquidated damages
  - 365 calendar days
  - Exhibits to be submitted with Bid – read closely
  - GDOT pre-qualification not required – but references of related projects req.’d – see Exhibit
  - Other discussion topics
- X. Two (2) addendums issued and one (1) Response to Question
- XI. Discuss Bid Schedule of Events
- XII. Respond to questions from attendees
- XIII. Discuss Addendum Process/Procedures
  - All questions **MUST** be sent via email including any questions from pre-bid meeting to Larry Kaiser; [Kaiser@co-infra-services.com](mailto:Kaiser@co-infra-services.com). . Responsibility of bidders to call Larry Kaiser (404-909-5619) if email receipt is not acknowledged.
  - Deadline for questions – 5:00 PM; November 18<sup>th</sup>, 2020
  - City Response to Questions and/or Addenda to be posted on city web site no later than 5:00 PM; November 20<sup>th</sup>, 2020
- XIV. Site Visit to Walk Project w/ City Representatives if requested by attendees