



## **Pre-Bid Meeting Summary**

Debelle Street & Atlanta Area School For The Deaf

Location: Debelle St.

Date/Time: 10/2/20 1:00 PM

### **Attendees:**

**City of Clarkston / CIS:** Larry Kaiser PE, Kash Hatami, Robin Gomez (City Manager)

**Contractors:** Leach Landscaping, Multiplex LLC

**GA Department of Education:** Marion Brasington

### **Discussion:**

- Meeting started with introductions of all parties present on site. Larry Kaiser gave a brief background on the need for the project, to address the drainage issues caused on the AASD property due to the lack of a detention system on the Indian Creek apartments' property. Project plans were available on site
- Marion Brasington mentioned that a project supervisor must be on site at all times. Lawrence Burris (Maintenance Supervisor) and Mr. Brasington to be CC'd on all correspondences via email between the selected contractor and the City during construction.
- The safety of students and staff is of the utmost importance. Fencing required by AASD around the perimeter of the work site.
- Debelle Street and the access roads to/from the apartments will be closed to allow the contractor to work without interruption.
- Larry Kaiser mentioned that project staking and survey of all tasks including the temporary construction easement limits will be the responsibility of the contractor. These will be added to the bid package as an addendum.
  - Some water and power utilities need to be relocated
- Cost for fence removal and replacement to be clarified through an addendum.
- Road width to be consistent throughout the road. Trees are to remain in place and not disturbed. Shifts in road alignment will be permitted to avoid trees and utilities. City Inspector to provide guidance as necessary.
- Plantings can be done in Feb/March due to weather.
- Contractors to follow dates for bid package submission, deadline for questions, and checking the City website for addenda and other related updates.