

**Professional Engineering Design Services
for
Mell Ave CSX Crossing
Multi-Leg Intersection Safety and Operational Improvements**

The City of Clarkston is seeking proposals from qualified civil engineering design firms for the following scope of work: "Provide engineering design, environmental and utility permitting, right-of-way plans, surveying, construction plans/specifications, bid documents/manual, and related services for traffic safety and operational improvements at the Mell Avenue CSX Crossing and adjoining Church and East Ponce de Leon multi-leg intersection".

Project is funded through the City SPLOST program. The project will be designed and permitted in adherence to the GDOT's Plan Development Process (PDP). The SPLOST program will fund the design, utility permitting and relocation and right-of-way acquisition. Although no state or federal funding exists in the PE or ROW phase, the City intends to pursue federal funding through the ARC TIP in FY 24 or 25. As such, all federal processes and procedures are to be followed to ensure eligibility for federal funding at that time. No GDOT PI# currently exists.

Technical proposals (no fee) will be accepted electronically and addressed to Dan Defnall; Procurement and Finance Director; ddefnall@cityofclarkston.com; by no later than 3:00 PM, November 29th, 2021. Project Engineer Larry Kaiser; kaiser@co-infra-services.com; shall be copied on the email transmittal of the proposal. The subject line of the email shall state the following; "**SPLOST 09 - Professional Engineering Services for Mell Avenue Crossing Multi-Leg Intersection Safety and Operational Improvements**".

Technical proposals received after 3:00 PM, November 29th, 2021, will not be accepted. The process for selection of engineering firms will be Qualification-Based (QBS). Only technical proposals are to be submitted at this time. A Selection Committee will identify the short-listed firms. These firms will be required to attend an interview, present schematic plan(s) of their respective streetscape approach and submit a sealed fee proposal

There will be a **non-mandatory** pre-submission meeting on November 4th, 2021 at 9:00 AM at Clarkston Woman's Club; 3913 Church Street, Clarkston, Georgia 30021. All proposers will have an opportunity to ask questions at this meeting. A site visit will also occur at the conclusion of the pre-submission meeting.

The Request for Proposal (RFP) is available on the City web site; www.cityofclarkston.com. Addenda to this proposal, if any, including any responses to questions, will be posted on the City web site. Questions regarding this RFP shall be addressed to the cities Project Engineer, Larry Kaiser, P.E. at kaiser@co-infra-services.com. No contact, other than through emails with Larry Kaiser for purposes of questions or clarifications regarding the RFP, shall occur with staff, administration or elected officials with the City of Clarkston regarding this project. Any form of contact may result in disqualification from submittal of this RFP. Refer to the Invitation-to-Bid package for submission of questions deadline.

The City of Clarkston reserves the right to reject any or all proposals, to waive technical or legal deficiencies, and to accept any proposal that it deems to be in the best interest of the City.

GDOT pre-Qualified Disadvantaged Business Enterprise (DBE) and Woman Business Enterprise (WBE) firms are encouraged to apply. City of Clarkston will require a minimum 16% Disadvantaged Business Enterprises Participation. Any selection made as a result of this notice will be made without regard to race, color, religion, sex, or national origin. The selected firm will be required to comply with all Equal Employment Opportunity (EEO) laws and regulations, including nondiscrimination under Title VI of the Civil Rights Act.

The City of Clarkston is an Equal Opportunity Employer